



**Georgia Department of Behavioral Health & Developmental Disabilities**  
*Frank W. Berry, Commissioner*

**Division of Mental Health**

Two Peachtree Street, NW • Suite 23.415 • Atlanta, Georgia, 30303-3142 • 404-657-2273

**TRAINING ANNOUNCEMENT**

Date, Time, & Location:

**September 24 & 25, 2012**  
**9:00am - 4:30pm**

Sign-in starts at 8:30am

**2 Peachtree State Office Building**  
**Room 7-440CA**

2 Peachtree Street NW, 7<sup>th</sup> Floor  
Atlanta, GA 30303

**Registration Information:**

Complete the attached Registration Form and return it to CRP, Incorporated (CRP) attention Brittany Burnes via e-mail [bburnes@crpcorp.com](mailto:bburnes@crpcorp.com) or fax (240) 247-2143.

This form must be received by  
**Monday, September 17, 2012.**

*Sign up now – space is limited to **25** people.*

**Intended Audience:**

The intended participants are Peer Specialist, Direct Care Substance Abuse Providers, and Direct Care Adult Behavioral Health Service Providers.

**Cost:**

While there is no fee for this training, participants are responsible for their own travel, meals, snacks and lodging arrangements.

**MENTAL HEALTH FIRST AID**

The Substance Abuse and Mental Health Services Administration (SAMHSA) - Region IV is extending this invitation to you to attend the two-day **Mental Health First Aid** program (see attached invitation).

Mental Health First Aid is offered in the form of an [interactive 12-hour course](#) that presents an overview of mental illness and substance use disorders in the U.S. and introduces participants to risk factors and warning signs of mental health problems, builds understanding of their impact, and overviews common treatments. Those who take the 12-hour course to certify as Mental Health First Aiders learn a 5-step action plan encompassing the skills, resources and knowledge to help an individual in crisis connect with appropriate professional, peer, social, and self-help care.

**Certified Trainers:**

Holly Pounders - Mental Health America Georgia  
Charles Willis - Georgia Mental Health Consumer Network

**For more information about the course please go to**  
<http://mentalhealthfirstaid.org>

**Questions:**

If you need further assistance with your logistical arrangements, please do not hesitate to contact Brittany Burnes, at (240) 247-2142. She can also be reached via e-mail at [bburnes@crpcorp.com](mailto:bburnes@crpcorp.com).

**Parking & Directions:**

See attachment for more information.

**Attire:**

Attire is business casual. It is usually best to dress in layers due to fluctuation in room temperatures.

**Important Note:**

Arrive at least 10 – 15 minutes prior to the training as you must stop at the security desk on the 1st floor to obtain a visitors badge. All bags will be checked.

Monday, September 10, 2012

Dear DBHDD Adult Behavioral Health and Substance Abuse Service Providers:

The Substance Abuse and Mental Health Services Administration- Region IV is extending this invitation to you to attend **“Mental Health First Aid,”** to be held at the **2 Peachtree State Office Building, Room 7-440CA** on **September 24-25, 2012 from 9:00 am – 4:30 pm**. For more information about the course please go to <http://mentalhealthfirstaid.org>.

To confirm your attendance, please complete the attached CRP’s Registration Form and return it to CRP, Incorporated (CRP), attention Brittany Burnes, via e-mail [bburnes@crpcorp.com](mailto:bburnes@crpcorp.com) or fax (240-247-2143). This form must be received **no later than Monday, September 17, 2012**. The information provided will be used to complete name badges and the participants list.

If you need further assistance with your logistical arrangements, please do not hesitate to contact Brittany Burnes, at (240) 247-2142. She can also be reached via e-mail at [bburnes@crpcorp.com](mailto:bburnes@crpcorp.com).

Thank you.

Sincerely,

**Signed and Sent via Email**

Stephanie McCladdie M.P.A.  
Regional Administrator, Region IV  
Substance Abuse and Mental Health Services Administration

Cc: Monica Duda  
Senior Conference Manager  
CRP, Incorporated

Attachment: *CRP Registration Form*  
*Directions*

## Mental Health First Aid Training Region IV

Georgia Department Behavior Health & Developmental Disabilities

September 24-25, 2012

### REGISTRATION FORM

(Please Print Legibly)

#### CONTACT INFORMATION

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (O) \_\_\_\_\_ (F) \_\_\_\_\_

Email: \_\_\_\_\_

#### EMERGENCY CONTACT INFORMATION

*(Please Note: This information will be destroyed immediately after the meeting.)*

Name: \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_

After-Hours Phone Number: \_\_\_\_\_

Please return form to CRP (attn B. Burnes) via fax **(240) 247-2143** or email [bburnes@crpcorp.com](mailto:bburnes@crpcorp.com) by  
**Monday, September 17, 2012**

# Directions:

Two Peachtree Street is located at the corner of Peachtree Street and Marietta Street. This is the location of Atlanta's Five Points. The Five Points MARTA Station is just south of Two Peachtree. The building can be entered from the east by Peachtree Street, from the north by Marietta Street, and from the west by Board Street Plaza which connects directly to the Five Points MARTA Station.

## PLEASE NOTE:

1. The directions in the announcement lead you to the parking garage across the street from the building where the training will take place. However, you may park in another location if you prefer. If you decide to park in the garage as noted in the directions, please note that there is a fee for parking (as is for all other parking garages in downtown Atlanta). The parking rate for the garage across the street ranges between \$8 - \$14. You may be requested to pay the fee when you enter the garage.
2. The City of Atlanta will at times adjust street signs which could impact the directions given (i.e., directions may say "turn right" on a particular street, but there may be a street sign that displays "no right turn"). In utilizing the directions that we provide, please also be sure to adhere to the street signs posted as something could have changed since the directions were developed and sent.

## Directions to 2 Peachtree Street

**From the north:** Take I-75/85 South to Exit #248A (Capitol Avenue) onto Martin Luther King Jr. Drive and go to the 6th traffic light. Turn right onto Peachtree Street. Go 2 blocks and turn right onto Wall Street and then immediately turn left into the PARKING DECK. Park and then return to Wall Street. Turn right to face Peachtree Street and the main entrance to Two Peachtree Building. Cross Peachtree Street and enter the building. Stop at the Security Desk for a pass and directions to the training room.

**From the south:** Take I-75/85 North to Exit #246 (Fulton Street/Central Avenue). Follow Central Avenue to the 5th traffic light. Turn left onto Martin Luther King Jr. Drive. Go 2 blocks and turn right onto Peachtree Street. Go 2 blocks and turn right onto Wall Street. Immediately turn left into the PARKING DECK. Park and return to Wall Street. Turn right to face Peachtree Street and the main entrance to Two Peachtree Building. Cross Peachtree Street and enter the building. Stop at the Security Desk for a pass and directions to the training room.

**From the east:** Take I-20 West to Exit #58A (Capitol Avenue). Turn right onto Capitol Avenue and continue until the intersection with Martin Luther King Jr. Drive (at this point Capitol becomes Piedmont Avenue). Turn left onto Martin Luther King Jr. Drive and go 5 traffic lights. Turn right onto Peachtree Street. Go 2 blocks and turn right onto Wall Street. Immediately turn left into the PARKING DECK. Park and return to Wall Street. Turn right to face Peachtree Street and the main entrance to Two Peachtree Building. Cross Peachtree Street and enter the building. Stop at the Security Desk for a pass and directions to the training room.

**From the west** Take I-20 East to Exit #56B (Windsor/Spring Street). Go to the 3rd traffic light and turn left onto Central Avenue. Follow Central Avenue to the 5th traffic light. Turn left onto Martin Luther King Jr. Drive. Go 2 blocks and turn right onto Peachtree Street. Go 2 blocks and turn right onto Wall Street. Immediately turn left into the PARKING DECK. Park and return to Wall Street. Turn right to face Peachtree Street and the main entrance to Two Peachtree Building. Cross Peachtree Street and enter the building. Stop at the Security Desk for a pass and directions to the training room.