



## TRAINING ANNOUNCEMENT

### FY13 Documentation 101 Training

This session has been developed to inform **Support Coordinators** of templates designed to meet the requirements for services delivered to individuals with intellectual and/or developmental disabilities. These templates capture daily notes, weekly notes and monthly quality assurance tracking for services and supports provided to individuals being served. Participants will be trained on how to use and complete the new documentation templates developed by a stakeholder workgroup which is included in NOW/COMP Waiver policy and procedures.

This training is specifically for **SUPPORT COORDINATORS**. The presenters for this training will be Training Specialists from DBHDD's Office of Learning and Organizational Development. Training will begin at 9:00am and end at 4:30pm; sign-in begins at 8:30 am.

<b>Training Dates/Location</b>		
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<b>TRAINING DATES</b>	<b>REGISTRATION DEADLINE</b>	<b>LOCATIONS</b>
<b>Wednesday November 14, 2012</b>	Nov. 7	<b>Coastal Georgia Center (Room 218)</b> 305 Fahm St, Savannah, GA. 31404
<b>Tuesday November 27, 2012</b>	Nov. 20	<b>Southwestern State Hospital (Auditorium)</b> 400 South Pinetree Blvd, Thomasville, GA 31799
<b>Wednesday December 5, 2012</b>	Nov. 28	<b>Augusta Technical College Building 600, Room 612</b> 3200 Augusta Tech Drive, Augusta, Georgia 30906 Directions: <a href="http://www.augustatech.edu/campus_map_studentlife.html">http://www.augustatech.edu/campus_map_studentlife.html</a>

CEUs will not be given for this training, but certificates of attendance will be provided to those who attend the full session. If you arrive 15 minutes late or leave more than 15 minutes early, we will not be able to issue a Certificate of Attendance for your participation.

**REGISTER ONLINE:** <http://www.cviog.uga.edu/dbhdd/>

For questions about registration, please contact Chiyana Reaves via email at [DBHDD\\_Learning@dhr.state.ga.us](mailto:DBHDD_Learning@dhr.state.ga.us)