



DBHDD

Georgia Department of Behavioral Health & Developmental Disabilities

ECRH Bulletin

VOLUME 10, ISSUE 23

JUNE 13, 2014

East Central Regional Hospital

Special points of interest:

- Project GREAT
Noticed by the Gnome
Work Therapy News
Personal Notes
Computer Help
Quality Mgmt Spotlight Form
Jobs List

There are some things that money can't buy...like manners, morals, and integrity.

Unknown

Inside this issue:

Table with 2 columns: Topic and Page Number. Topics include New Employees (2), HR Partners (2,3), Quality Corner (4), Hospital Security (5), Safety Shop (5,6), Pharmacy Update (7,8), Training at a Glance (9,10), Infection Control (11), and Out & About (15).



lisakuglar

Lisa Kuglar is a Social Worker who is a textbook of knowledge. She understands complicated systems of provider networks, outpatient services, payer sources and community supports, and is able to expertly coordinate them to best serve individual needs.

She leads a team of Social Workers, often new graduates, to whom she is a fabulous teacher, role model and mentor. These young professionals under her tutelage often obtain their LCSW (Licensed Clinical Social Worker). Lisa's skills, experience, and abilities make her extremely marketable. But she stays, recruits the next young Social Worker, and begins again; staying

at ECRH perhaps because she knows the environment that others may be anxious to leave is where she is needed the most.

Whatever the reason, ECRH is so very glad to have her. Her colleagues highly respect her, her supervisors truly value her, her students seek out her knowledge, and she is a treasure to the individuals she serves.

No one is more deserving of the recognition of Mental Health Advocate for the CSRA than Lisa Kuglar. You may not see her name on a list of volunteers, or as a sponsor for a community event, but if individuals had a vote, I am sure they would vote for Lisa.

Lisa is tenacious at meeting the needs of each and every individual who comes to ECRH to keep them on their road of Recovery. She battles every obstacle, every complex situation, navigating every legal or bureaucratic maze that works against those with mental illness.

She knows the individuals we serve by name and works so hard for them you would think they were her family.

There are hundreds, if not thousands, of individuals with mental illness whose lives she has touched, those who were put back on the road to recovery with a ticket from Lisa Kuglar.

See the Spotlight on Dr. Jason Henle on page 3!

(Continued on page 18)

DBHDD spotlight

Tidbits of ECRH History

In 1976, GEORGIA REGIONAL HOSPITAL's (now ECRH) Hospital and Community Education Department expanded its in-service training to foster research and staff development not only for direct patient care employees, but also for ancillary staff in food service, housekeeping, maintenance, administration, etc. This expansion was welcomed by the entire staff and the attendance figures showed it: from class participation of 2,129 in 1975 to 14,667 in 1976.

Also in 1976, the Education Staff produced a videotape each week for viewing by patients and employees on topics of interest ranging from Hospital Activity News to How To Buy A Used Car!

Contributed by Brian Mulherin

New Employees



Front Row(L-R): Diedre Brown, LPN; Kia Barnes, Food Service Employee 1; Tonia Gilmore, Substance Abuse Counselor

Back Row(L-R): Erin Dickey, Program Assistant; Bill Carter, Work Therapist; Adriniadora Barnes, CNA

Front Row(L-R): Kwamina Mitchell, Activity Therapist; Chasity Middleton, CNA 1; LaTarnesha Martin, Medicaid Eligibility Specialist

Back Row(L-R): Quincey Flowers, HST 1; Duana Johnson, HST 1; Shylisha Nero, HST 1



(L-R): Beatrice Burns, LPN; Angela McGill, LPN



Welcome New Employees!

HR Partners



Sexual Harassment, #22-102

It is the policy of DBHDD that sexual harassment of any employee by supervisors or co-workers is prohibited and is a basis for disciplinary action, up to and including separation. Sexual harassment of any employee is a violation of law and is inconsistent with the values and principles set forth in the DBHDD mission and vision.

SEXUAL HARASSMENT DEFINED

In accordance with the guidelines of the Equal Employment Opportunity Commission (EEOC) and for purposes of this policy, sexual harassment includes, but is not limited to:

1. unwelcome sexual advances,

(Continued on page 3)

HR Partners

(Continued from page 2)

2. requests for sexual favors, and
3. other verbal or physical conduct of a sexual nature.

ASSISTANCE

1. Employees should contact their supervisors, human resource representatives or the Office of Human Resource with concerns regarding sexual harassment.

Employees who do not have Internet access should contact their supervisor or human resource/ personnel representative for printed copies of these policies.

Questions regarding these policies should be directed to: Supervisors or Human Resources/ Personnel Representatives.

***For a copy of this policy, and any other DBHDD policies, please visit:
<https://gadbhdd.policystat.com/>***

You Are Invited

East Central Regional Hospital Human Resources Open House And Commitment Ceremony

Friday June 27, 2014 in Human Resources
Building 103-A on the Gracewood Campus
11:30-12:30

Refreshments will be served.

The HR Team has developed commitments to our customers and each other and would like to publically share them and commit to them with you present. We hope you will come and join us for this important event. Come and see our newly painted lobby!



dr.jasonhenle

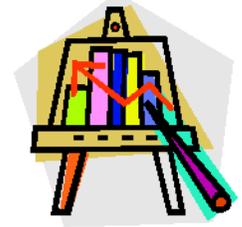
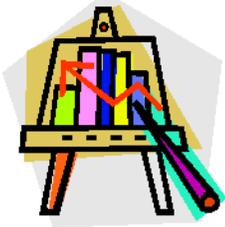
Dr. Jason Henle came to ECRH in November of 2011 as the Forensic Director. Under his leadership, the Forensic units have been much improved. He is a caring and positive supervisor. Staff repeatedly compliment his leadership style and his great disposition. Dr. Henle demonstrates an understanding of his employees and his environment that propel both of them to elevated standards. Dr. Henle advocates for his staff, as well as individuals at the hospital. He is available to hear concerns and/or issues. When everyone else has gone home, he is still at the hospital most of the time.

Moreover, Dr. Henle encourages his staff to grow and excel, not merely in words, but he creates the kind of environment that fosters growth. He is a very special leader.

Dr. Henle has the ability to make his staff feel respected and appreciated, not just in words, but in actions. He is an effective leader. He is focused and he does his best to communicate effectually with his staff. He has flexibility. He also has an individualized approach to staff and job-related needs. It is a joy to have him as a supervisor.

DBHDD spotlight

The Quality Corner - News & Information From Quality Management



East Central Regional Hospital is now fully accredited by the Joint Commission for our Hospital, Behavioral Health, and Nursing Care Centers Programs.

All of our Plans of Correction from last year's survey have been completed and accepted by the Joint Commission. Quality Management wishes to thank all staff on both campuses for your hard work to make sure that ECRH continues to maintain our place among the healthcare providers nationwide who receive the Gold Standard of Joint Commission Accreditation.

A Few Helpful Hints

- ◇ Please remember that ECRH is a non-smoking facility in all areas at all times. Cigarette butts should not be found and smoke should never be visible on either campus at any time, particularly to our patients.
- ◇ Please remember when replying to an email, do so only to the person from whom you received it. Hitting "reply all" sends your email to everyone, from our campuses to state-wide, depending on the nature, and this can clog up co-workers' mailboxes as well as slow them down as they have to see if the email is applicable to them.
- ◇ Please be aware of the location of your printing from your computer. A number of departments have moved and your print jobs may end up in an unexpected destination, using up both their paper as well as allowing them to see potentially sensitive personal and/or hospital-related information.



Thanks!

Hospital Security - Traffic Safety Information

Have a question about child safety seats, teenage drivers, or motorcycle safety? We have a wide variety of traffic safety literature from the Georgia Governor's Office of Highway Safety and the AAA Traffic Safety Foundation. These materials are free of charge and are available at Gracewood Campus, Building 13.



Please drive carefully!



Safety Shop - Lightning

Fires started by lightning peak in the late afternoon and early evening in the summer months.

Facts & figures

During 2004-2008, U.S. fire departments responded to an estimated annual average of 24,600 fires started by lightning. These fires caused annual averages of 12 civilian deaths, 47 civilian injuries, and \$407 million in direct property damage.

More than half of fires caused by lightning occur outdoors. Deaths and injuries from lightning fires is small, but the dollar loss is more than \$400 million per year.

In 2004-2008, only 18% of reported lightning fires occurred in homes, but these accounted for 88% of the civilian deaths, 77% of the associated injuries, and 70% of the property damage.

Source: NFPA's "[Lightning Fires and Lightning Strikes](#)" report by Ben Evarts, December 2010

If you need assistance with anything Fire Safety, Life Safety, Radio Communications, MSDS, HazMat, Medical Equipment, or Emergency Management, please contact Jennifer Sosebee, Safety Manager, at 706-790-2400/2401. Or e-mail at jgsosebee@dhr.state.ga.us.

HELP ME HELP YOU make ECRH a safe place for our individuals, visitors, and staff.



Safety Shop

Lightning Safety

Thunder and lightning storms happen all the time. But did you know that lightning strikes and lightning fires occur most often in the summer? Know what to do to keep you and your family safe when it does strike!

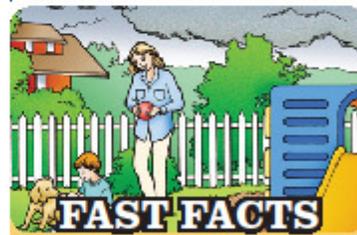
Safety Tips

Outdoor Safety

- ❗ If you can hear thunder, you are within striking distance of lightning. Look for shelter inside a home, large building, or a hard-topped vehicle right away. Do not go under tall trees for shelter. There is no place outside that is safe during a thunderstorm. Wait at least 30 minutes after the last thunder before leaving your shelter.
- ❗ Stay away from windows and doors.
- ❗ If you are in or on open water, go to land and seek shelter immediately.
- ❗ If you feel your hair stand on end, that means lightning is about to strike, squat low to the ground on the balls of your feet. Place your hands over your ears and your head between your knees. Make yourself the smallest target possible and minimize your contact with the ground. Do not lie flat on the ground. This is a last resort when a building or hard-topped vehicle is not available.
- ❗ If a person is struck by lightning, call 9-1-1 and get medical care immediately. Lightning strike victims carry no electrical charge; attend to them immediately. Check their breathing, heartbeat, and pulse. CPR may be needed.

Indoor Safety

Unplug appliances and other electrical items, like computers, and turn off air conditioners. If you are unable to unplug them, turn them off. **Stay off** corded phones, computers, and other electronic equipment that put you in direct contact with electricity or plumbing. **Avoid washing** your hands, bathing, doing laundry, or washing dishes.



FAST FACTS

- ❗ Outside and other fires accounted for roughly three-quarters of the lightning fires reported to local fire departments.
- ❗ Lightning often strikes outside of heavy rain and may occur as far as 10 miles from any rainfall.

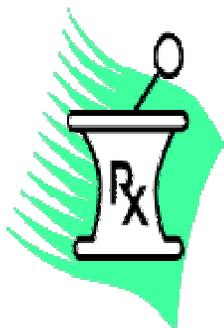


Your Source for SAFETY Information

NFPA Public Education Division • 1 Batterymarch Park, Quincy, MA 02169

www.nfpa.org/education

Pharmacy Update



"Pharmacy for Nurses" Class

All nurses are encouraged to attend the "Pharmacy for Nurses" class:

Gracewood Campus - Building 103B:

during Nursing Orientation

June 16, 2014

June 30, 2014

1:30pm – 2:30pm

Please contact Sopheap Pin or Casandra Roberts in the Pharmacy for more information (ext. 2496).



Instructions for the New Controlled Drug Process



There are 3 new forms which are available on the J-Drive:

- (1) **ECRH CLN025:** Controlled Drugs - Verification of Seal Number of Medication Security Bag,
- (2) **ECRH CLN028:** Controlled Drug Perpetual Inventory Log (Nursing Unit), and
- (3) **ECRH CLN033:** Nursing Supervisor's Routine Inspection of Controlled Medications

(1) ECRH CLN025: Controlled Drugs - Verification of Seal Number of Medication Security Bag

The purpose of this document is to ensure that the medications are secure between the time that the Pharmacist places the medications in the bag until they are received and verified by the Nursing Staff. The date, unit, bag seal #, pink card #, and Pharmacist's signature are completed by the Pharmacist. The Pharmacy Courier ensures that the information is documented accurately on the form and places his/her signature on the document. When the medications are delivered to the Nursing Staff, the Nursing Staff verifies the accuracy of the information on the form and places his/her signature on the form.

(2) ECRH CLN028: Controlled Drug Perpetual Inventory Log (Nursing Unit)

The purpose of this document is to provide a perpetual inventory of the pink controlled drug cards from when they are delivered to the Unit until they are removed from the Unit. The left side of the thick black line on the log is completed when the medications are delivered to the Unit. The right side of the thick black line on the log is completed when the pink card or pink card plus medication is returned to the Pharmacy.

Left Side - includes the date received, the name of the drug, quantity received, pink card number, Phar-

(Continued on page 8)

Training at a Glance - June

CLASS	DATE	TIME	PLACE
EMR Nursing	6/16/2014	8:00 a.m.-1:30 p.m.	BLDG 103-C C-18
First Aid	6/16/2014	8:00 a.m.-12:00 p.m.	BLDG 103-C Room C-23
CPRA	6/16/2014	1:00 p.m.-4:30 p.m.	BLDG 103-C Room C-23
NEO Principles of Recovery	6/16/2014	9:30 a.m.-10:30 a.m.	BLDG 103-D E&R
NEO Infection Control and Prevention+Handwashing	6/17/2014	9:00 a.m.-10:30 a.m.	BLDG 103-D E&R
CPRC	6/17/2014	8:00 a.m.-12:00 p.m.	BLDG 103-C Room C-23
Updated Seizure Management	6/17/2014	1:00 p.m.-2:30 p.m. 3:00 p.m.-4:30 p.m.	BLDG 103-C Room C-23
NEO PBS	6/17/2014	8:00 a.m.-4:30 p.m.	BLDG 103-C
NEO Incident Management	6/18/2014	8:00 a.m.-12:00 p.m.	
NEO Incident Management	6/17/2014	2:30 p.m.-4:30 p.m.	BLDG 103-D E&R
Updated Safety Care Level #2	6/16/2014	8:00 a.m.-4:30 p.m.	BLDG 20 Gracewood
NEO Safety Care #1	6/17/2014	8:00 a.m.-12:00 p.m.	
NEO Safety Care #1	6/18/2014	8:30 a.m.-4:30 p.m.	BLDG 20 Gracewood
NEO Safety Care #1	6/19/2014	8:00 a.m.-12:00 p.m.	
Updated Incident Management	6/18/2014	1:00 p.m.-2:30 p.m. 3:00 p.m.-4:30 p.m.	BLDG 103-D E&R
Principles of Recovery	6/18/2014	8:00 a.m.-9:00 a.m. 9:00 a.m.-10:00 a.m. 10:00 a.m.-11:00 a.m.	BLDG 103-D E&R
NEO Safety Care Level #2	6/18/2014	8:30 a.m.-4:30 p.m.	BLDG 20 Gracewood
NEO Safety Care Level #2	6/19/2014	8:00 a.m.-4:30 pm.	
NEO Safety Care Level #2	6/20/2014	8:00 a.m.-12:00 p.m.	
CPRC	6/19/2014	8:00 a.m.-12:00 p.m.	BLDG 103-C Room C-23
Updated PNS Professional	6/19/2014	9:00 a.m.-11:00 a.m.	BLDG 103-C
NEO CPRA	6/20/2014	12:30 p.m.-4:00 p.m.	BLDG 103-C Room C-23
NEO CPRC	6/20/2014	12:30 p.m.-4:30 p.m.	BLDG 103-C
First Aid	6/20/2014	8:00 a.m.-12:00 p.m.	BLDG 103-C Room C-23
Updated PNS End User	6/20/2014	8:00 a.m.-9:00 a.m. 9:00 a.m.-10:00 a.m. 10:00 a.m.-11:00 a.m.	BLDG 103-D E&R
Updated Safety Care Level #2 (Weekend)	6/21/2014	8:00 a.m.-4:30 pm.	BLDG 20 Gracewood
Updated Safety Care Level #2 (Weekend)	6/22/2014	8:00 a.m.-12:00 p.m.	
NEO First Aid	6/23/2014	8:00 a.m.-12:00 p.m.	BLDG 103-C Room C-23
CPRA	6/23/2014	1:00 p.m.-4:30 p.m.	BLDG 103-C Room C-23
NEO Medical Emergency Response System	6/23/2014	12:30 p.m.-4:30 p.m.	BLDG 103-D E&R
NEO Observation of Individual to Ensure Safety	6/24/2014	10:30 a.m.-1:30 p.m.	BLDG 103-D E&R

Training at a Glance - June

CLASS	DATE	TIME	PLACE
NEO Seclusion and Restraint	6/24/2014	1:30 p.m.-4:30 p.m.	BLDG 103-D E&R
Hiring Without Backfiring	6/24/2014	7:30 am.-9:30 a.m. 2:00 p.m.-4:00 p.m.	BLDG 15 Augusta Campus
NEO Therapeutic Incentive Program	6/25/2014	8:30 a.m.-10:00 a.m.	BLDG 103-D E&R
NEO Seizure Management	6/25/2014	10:00 a.m.-12:00 p.m.	BLDG 103-D E&R
NEO PNS Professional	6/26/2014	8:00 a.m.-12:00 p.m.	BLDG 103-C
NEO PNS End User	6/26/2014	12:30 p.m.-4:30 p.m.	BLDG 103-D E&R
Updated Safety Care Level #2	6/26/2014 6/27/2014	8:00 a.m.-4:30 pm. 8:00 a.m.-12:00 p.m.	BLDG 20 Gracewood
EMR Nursing	6/30/2014	8:00 a.m.-1:30 p.m.	BLDG 103-C Room C-18
Updated PNS Professional	6/30/2014	9:00 a.m.-11:00 a.m.	BLDG 103-C
Updated Seizure Management	6/30/2014	1:00 p.m.-2:30 p.m. 3:00 p.m.-4:30 p.m.	BLDG 103-D E&R
Updated Incident Management	6/30/2014	8:00 a.m.-9:30 a.m. 10:00 a.m.-11:30 a.m.	BLDG 103-D E&R
Updated Safety Care Level #2	6/30/2014 7/1/2014	8:00 a.m.-4:30 p.m. 8:00 a.m.-12:00 p.m.	BLDG 20 Gracewood
Updated Safety Care Level #2	7/1/2014 7/2/2014	12:30 p.m.-4:30 p.m. 8:00 a.m.-4:30 p.m.	BLDG 20 Gracewood

Noticed by the Gnome

ECRH had three employees Noticed by the Gnome in May. We thank them for the outstanding job they have been doing for the hospital and the individuals that we serve.

"Gisela is a great worker with a very positive attitude. She is very flexible with new and challenging job assignments and tasks. With her ever changing roles, responsibilities, and deadlines, I have never heard one complaint. She is a talented professional and shows great promise for the future."

Kenya Dennison

Gisela Rosa

Gemmot Cox

Thanks!



"Ms. Dennison is a very hard worker and takes pride in her work. Whatever role she's given, she's always up for the challenge and offers her assistance when needed. She is a leader and a true gem to the Admissions Department."

"Ms. Cox, thank you so much for always taking an extra step, your pleasant attitude, and wonderful smile. You work hard to keep the needs of the Forensic staff taken care of and are available when needed. Your work is not unnoticed and you are appreciated."

Infection Control - MERS

Middle East Respiratory Syndrome (MERS) is viral respiratory illness first reported in Saudi Arabia in 2012. It is caused by a [coronavirus](#) called MERS-CoV. Most people who have been confirmed to have MERS-CoV infection developed severe acute respiratory illness. They had fever, cough, and shortness of breath. About 30% of people confirmed to have MERS-CoV infection have died.

So far, all the cases have been linked to countries in the Arabian Peninsula. This virus has spread from ill people to others through close contact, such as caring for or living with an infected person. However, there is no evidence of sustained spreading in community settings.

Frequently Asked Questions & Answers about MERS from the CDC:

Q: Is MERS-CoV the same as the SARS virus?

A: No. MERS-CoV is not the same coronavirus that caused severe acute respiratory syndrome (SARS) in 2003. However, like the SARS virus, MERS-CoV is most similar to coronaviruses found in bats. CDC is still learning about MERS.

Q: What are the symptoms of MERS?

A: Most people who got infected with MERS-CoV developed severe acute respiratory illness with symptoms of fever, cough, and shortness of breath. About 30% of them died. Some people were reported as having a mild respiratory illness.

Q: Does MERS-CoV spread from person to person?

A: MERS-CoV has been shown to spread between people who are in close contact.[1] Transmission from infected patients to healthcare personnel has also been observed. Clusters of cases in several countries are being investigated.

Q: What is the source of MERS-CoV?

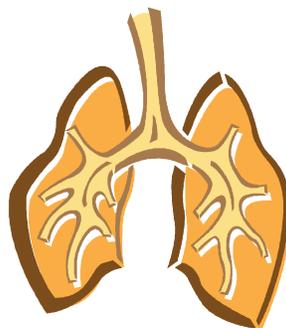
A: We don't know for certain where the virus came from. However, it likely came from an animal source. In addition to humans, MERS-CoV has been found in camels in Qatar, Egypt and Saudi Arabia, and a bat in Saudi Arabia. Camels in a few other countries have also tested positive for antibodies to MERS-CoV, indicating they were previously infected with MERS-CoV or a closely related virus. However, we don't know whether camels are the source of the virus. More information is needed to identify the possible role that camels, bats, and other animals may play in the transmission of MERS-CoV.

Q: Am I at risk for MERS-CoV infection in the United States?

A: The MERS situation in the U.S. represents a very low risk to the general public in this country.

For more info about MERS please visit <http://www.cdc.gov/coronavirus/mers/index.html>.

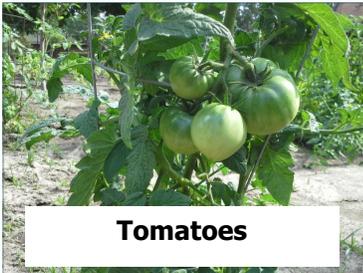
From CDC



Work Therapy News

The individuals in Work Therapy on the Augusta Campus have been working to develop a garden area. Please watch for our upcoming "Farmer's Market" style sales in Work Therapy throughout the summer. Our first harvest will be ready for sale as early as 6/13/14 (pictures attached).

Also, if you lead a Treatment Mall group on the Augusta Campus and would like your group to participate by setting up a table for the Farmer's Market sales, please contact Tiffany Snow at ext. 7253. Work Therapy would love to work with other treatment areas to expand this opportunity.



Tomatoes



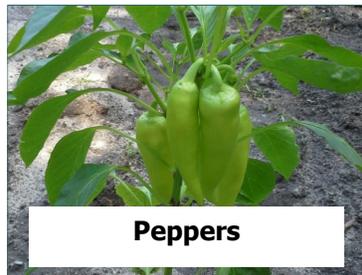
Bell Pepper



Cabbage



Squash



Peppers



Zucchini







24 Hour Computer Help Desk Number: 1-877-482-3233

Use this number to report any computer issues such as with computers, network printers, monitors, mice, keyboards, laptops, GroupWise, Avatar, Worx, Sunquest Down and Network down. Helpdesk covers items that were previously working and are not working or not working properly. Always keep ticket number and the name of the person you speak with for necessary follow up. NOTE: **Broken Mice & Keyboards** are replaced by helpdesk. Please keep info and report any issues with this process to Service Delivery Staff. Desktop printer issues may be phoned into Service Delivery at **2444** but will not be serviced. Replacement or alternative printing options will be reviewed.



Phone issues: Contact Switchboard at **2011** or e-mail **Tomica Willingham** (Use this number for repairs, problems, requesting new lines or jacks) Include the following: Telephone # with trouble, Building #, Type of phone (name on the phone), Room #, Station # if phone has one, problem with phone, & contact person. When requesting LAN jack please place work order with Plant Operations to run the cable prior to requesting the jack be installed. Always request 2x2 when having new voice (phone) & data (LAN) jacks added.





Avatar Password Resets: Contact Unit Nurse Manager between 7:30 am & 5 pm or e-mail dbhdditappsupport@dhr.state.ga.us. After normal business hours, clinical staff may contact Admission Office at 7006 for Avatar password resets. **Note: Novell passwords** should be reset using the Password Change Icon located on your desktop or go to <https://password.dhr.state.ga.us>. **You may also contact Help Desk.** *Additional Avatar issues should e-mail dbhdditappsupport@dhr.state.ga.us





New User Request or Computer Access Changes: Continue to fill out Access form and mail signed form to Service Delivery. Call **2444** with questions. Access changes include access to new software of specific folders and drives on our network.





Computer Equipment Moves: Fill out Computer Move request and submit to Service Delivery Staff. Call **2444** or e-mail EC_ServiceDelivery with questions. This takes approximately 30 days so allow time in planning.





Computer/Software Request: Continue to fill out Request for new Technology form and submit completed signed form to Service Delivery. Call **2444** or e-mail EC_ServiceDelivery with questions.





Avatar Reporting Needs: If you are in need of specific data for reporting from Avatar please contact Hospital Reporting staff at **2568**.





Gracewood Post Office

Window Hours

M-F 9:00 am-12:00 noon

1:30 pm-4:30 pm

Sat 9:00 am-10:45 am



Visit the Gracewood Post Office today and ask Frank Deas about renting a Post Office Box!

The Inverted Jenny Flies Again



In 1918,
a stamp misprint turned history *upside down*.

Now,
the biplane
is back—
appearing on
a new stamp
with the same
classic good
looks as the
original.



Don't Miss Another Great Moment in History



CLAIM YOUR JENNY WHILE SUPPLIES LAST

AT A POST OFFICE™ | USPS.COM® OR EBAY.COM/STAMPS | CALL 1 800 782-6724

RICHMOND
COMMUNITY
Federal Credit Union



Leap-N-Lower

Are you stuck between a rock and a hard place with your current auto loan? LEAP on over to RCFCU! From now until August 31, 2014, refinance your current auto loan with us and we will LOWER your current interest rate at least 2%APR*! This could possibly save you hundreds of dollars over the life of your auto loan! See a loan officer for details!

Fresh Start Auto Loans

Are you having a hard time getting financed for an auto loan due to credit problems in the past? Richmond Community is here to help!! We are pleased to offer our "Fresh Start" auto loan to qualified members who are seeking reliable transportation. Come in and speak to a loan officer for more details.

*The Fine Print: All loans are subject to approval. Some credit and policy restrictions may apply. Loans currently held with Richmond Community are not eligible for refinancing. * Interest rate will drop at least 2% APR to as low as 1.9% APR.*

**APR=Annual Percentage Rate*

Find us on Facebook! <http://www.facebook.com/RichmondCommunityFCU>

www.richmondcommunityfcu.org

P.O. Box 15, 2048 Tobacco Rd.

Gracewood, Ga. 30812706-790-1776

Out & About



CIH Quadruple Graduation



Cleaning out the courtyard of TEC 22.

Recent thunderstorms took their toll on ECRH.



The Motor Pool recently acquired a brand new truck.

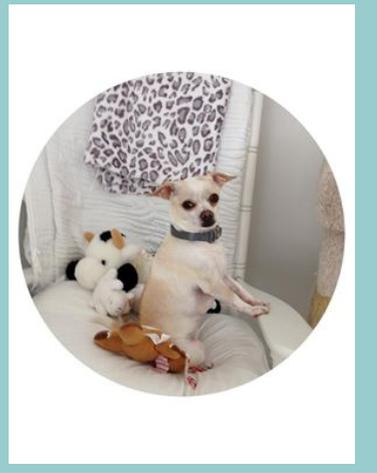
Work is progressing on the EATO renovations.

Personal Notes

LOST: white Chihuahua "Ellie" from
Town & Country Dog Grooming
5163 N Tubman Rd.
Appling, GA 30802

Please help me find my little angel, missing since 5/24/14. Reward for safe return or to anyone who can provide substantial evidence of her whereabouts. Please call 706-831-7533 if you have any information.

Thank you.



Computer Help

Please remember that you need to re-set your Outlook address book to the DBHDD Address Book. When you migrate to Outlook, the address book is set to default to the "Global" list which contains all employees of the state of Georgia. If you don't re-set it to the DBHDD Address Book, you run the risk of accidentally adding non-DBHDD employees to distribution lists and group lists or e-mails, and possibly disclosing protected health information (PHI) about individuals we serve, to people who are not authorized to receive it. Please follow the attached instructions (Acrobat file attached to this Bulletin distribution) all the way through to the end of instructions. You will still be able to look up employees in other agencies when you need to do so.

THIS IS IMPORTANT FOR ALL DBHDD OUTLOOK USERS, to prevent HIPAA violations. Administrative staff, it would be great for you to check with staff in your area to see whether anyone needs help with this.



Changing Your Outlook Password

All users must change their Outlook password through the web. Please go to this link ([HowToChangeYourPasswordInOWA-v2.pdf](#)) and it will direct you on how to change your password for Outlook.

Mailbox is Full Message

Regarding Outlook's "mailbox is full" message, all users excluding VIP's and RHA's have to maintain their mailboxes to a minimum of 512 mg. This means each user will need to get into the habit of deleting/archiving on a daily basis since Outlook does not archive automatically. Please see the How to Archive Outlook Email attachment to this Bulletin distribution.

Changing Your Novell Password

Click on the **Password Change Website** icon on your computer desktop. Enter Username (your full work email address) and password. Go to Password Management → Change Password.

Published Twice Monthly



Our Mission

The mission of East Central Regional Hospital is to provide safe, competent and compassionate services to persons with mental illness and/or developmental disabilities.

Our Vision

The vision of our Facility is to be a center of excellence in the provision of comprehensive, responsive and compassionate care for consumers and their families.

Our Values

East Central Regional Hospital is caring and therefore, responsive to our consumers, their families, stakeholders and our employees through commitment to our core values:

Integrity

Communication & Collaboration

Accountability

Recognition through Relationships

Empowerment through Excellence



Accredited
by
The Joint Commission

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NOTICE

Items for publication must be submitted in written form. The upcoming issue's deadline is June 23, 2014. All articles and notices submitted for publication in the East Central Regional Hospital Bulletin are subject to editorial discretion. Please contact the Bulletin editor if you have questions regarding editorial decisions.

Campus Marquees

Deadline for submission of

JULY MESSAGES

June 23, 2014

Submit information to Teresa Crouch

Gracewood Campus

Extension 2030

(Information must be submitted on or before the indicated date to be placed on Marquees for the following month.)

ECRH Jobs List

This is a list of job openings currently available at East Central Regional Hospital. For further information regarding these positions, please go to the DBHDD webpage at www.dbhddjobs.com.

[Activity Therapist - Forensic Unit](#)

[Activity Therapist - Gracewood Campus](#)

[Activity Therapy Leader - Gracewood Campus](#)

[Associate Nurse Executive - Augusta Campus](#)

[Associate Nurse Executive - Gracewood Campus](#)

[Certified Nursing Assistant 1 \(multiple shifts available\)](#)

[Clinical Dietitian](#)

[CNA - Skilled Nursing Facility](#)

[DD Shift Supervisor - Gracewood Campus](#)

[General Trades Craftsman](#)

[Groundskeeper](#)

[Health Care Worker](#)

[Health Service Technician 1 - Augusta Campus](#)

[Health Service Technician 1 - Gracewood Campus](#)

[Health Services Technician 2 - Augusta Campus](#)

[Health Services Technician 2 - Gracewood Campus](#)

[HVAC Repair Technician](#)

[LPN - 1st Shift- Augusta Campus](#)

[LPN - 1st Shift- Gracewood Campus](#)

[LPN - 2nd Shift- Augusta Campus](#)

[LPN - 2nd Shift- Gracewood Campus](#)

[LPN - 3rd Shift- Augusta Campus](#)

[LPN - 3rd Shift- Gracewood Campus](#)

[LPN - Skilled Nursing Facility](#)

[Mechanic](#)

[MH Shift Supervisor](#)

[MH/DD Team Leader](#)

[Nurse Administrator - \(E/N\) Gracewood and Augusta Campus](#)

[Nurse Practitioner - Skilled Nursing Facility](#)

[RN - Augusta Campus](#)

[RN - Charge Nurse - Augusta Campus](#)

[RN - Charge Nurse - Gracewood Campus](#)

[RN - Forensic Mall](#)

[RN -Gracewood Campus](#)

[RN - Skilled Nursing Facility](#)

[Service Director 2 - Gracewood](#)

[Workers Compensation Coordinator](#)

(Continued from page 1)

DBHDD spotlight

Lisa came to ECRH in 1982; with a Bachelor's degree in Sociology from Augusta College. She knew early her life calling. She went on to obtain her Masters in Social Work from the University of South Carolina, and became licensed in 1990.

Although her licensure opened a world of opportunity to her, she remained at ECRH, eventually becoming the Social Work Director in 2007. Today she serves on the Executive Management Team in a Leadership role for the Hospital. She is approaching retirement after 34 years in the system. Most people at ECRH are aware of her upcoming retirement date and are trembling at the thought of working without her. When she leaves, an unparalleled wealth of experience will walk out the door with her, but also leaving will be a heart of gold.

For her it is not "eight and hit the gate", she works until the job is done. She makes the coffee in the morning, her car is often the last to leave the parking lot, and it is not uncommon to see her on the weekend on the units or in her office. Her attitude is always positive and she is always willing to help. She is a gem, a true professional who has dedicated her life to the person, the individual, and the true faces of mental illness.

Lisa is truly deserving of this recognition. In recognizing her, the extraordinary work she has done at ECRH will also be recognized. She is representative of a team of professionals who are exceptional in their commitment and passion. I know that Lisa would humbly agree that her team helps make her great.

Project GREAT Workshop - Putting Recovery into Practice



Alex Mabe, Ph.D.

Anthony Ahmed, Ph.D.

Gina Duncan, M.D.

Brian Anderson

Date/Time: June 18, 2014 @ 9:00am-12:00pm

Location: Building 15 Training Room-Augusta Campus

Target Audience: Psychiatrists, psychologists, social workers, professional counselors, nurses, case workers, HSTs, and peer specialists who are providing mental services/support at ECRH

Workshop Objectives:

1. Assist MH providers to examine their practice from a consumer perspective and be motivated for positive change.
2. The MH providers will learn the fundamental principles of the recovery model of mental health care and be able to apply these principles to clinical practice issues.
3. The MH providers will begin to recognize the need for promoting attitudes of hope and empowerment in partnership with consumers of MH care.
4. The MH providers will become familiar with potential obstacles to the implementation of a recovery model of mental health care.
5. The MH providers will become familiar with recovery practice habits, skills, and “practice tools” that will assist them in implementing the recovery model of mental health care within their mental health care practice/system.