

West Central Georgia Regional Hospital Regional Reflections

February 2015

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Special Points of Interest

SD&T Evening Classes **5 & 6**



Since opening in 1974, West Central Georgia Regional Hospital (WCGRH) has stood as a beacon of hope for consumers in need of behavioral healthcare services in the State of Georgia

Quality Management The Joint Commission Corner

National Patient Safety Goals – Infection Control

Infection Control is everyone's responsibility! It keeps the staff healthy, the individuals we serve healthy, and it demonstrates our compliance with The Joint Commission requirements and National Patient Safety Goals!

Our Infection Control Nurse, Ken Akerman, RN has developed a Top Ten List of Infection Prevention Tips. This list will also be found in our soon-to-be-released Joint Commission Handbook!

1. Infection Prevention is **every** employee's responsibility with the goal of **reducing Hospital Acquired or Health Care Associated Infections!**
2. Reach the goal by performing **Hand Hygiene** before and after patient contact, using **Standard Precautions and Reporting Infections.**
3. Standard Precautions are **used with all** Individuals to prevent infections and include: Sharps protection, Hand Hygiene, Cough Etiquette and Personal Protective Equipment or PPE.
4. We have two types of **Hand Hygiene**: Washing with antibacterial soap and using alcohol based hand sanitizer.
5. Always **cover your cough** by coughing or sneezing into the nook of your arm.
6. **Never pass needles!** Lock and change the Sharps Containers when they are $\frac{3}{4}$ Full.



- 7. The most common type of **Personal Protective Equipment** is gloves. We also have masks, face shields, goggles, shoe covers and gowns. Be familiar with the location of the PPE in your area.
- 8. We follow the Infection Prevention Policies in the **Infection Prevention Manual** which is located on Policy Stat (Policy #03-517)
- 9. The **Two Joint Commission National Patient Safety Goals** related to Infection Control: 1. Comply with the current CDC or World Health Organization Hand Hygiene Guidelines. 2. Prevent Health Care Association Infections due to multi drug resistant organisms like MRSA and C-Diff.
- 10. **Report Infections** to your Supervisor or the Nurse or the Doctor or a member of the Infection Prevention Team and the Infection Control Nurse.



In 2002, The Joint Commission established its National Patient Safety Goals (NPSGs) program; the first set of NPSGs was effective January 1, 2003. The NPSGs were established to help accredited organizations address specific areas of concern in regard to patient safety.” (Joint Commission website: http://www.jointcommission.org/facts_about_the_national_patient_safety_goals/).

Could you answer a surveyor if asked, “How do you address the infection control NPSG’s in your area?”

Prevent infection	
<i>NPSG.07.01.01</i>	<p>Use the hand cleaning guidelines from the Centers for Disease Control and Prevention or the World Health Organization. Set goals for improving hand cleaning. Use the goals to improve hand cleaning.</p> <p><i>You meet this goal by performing hand hygiene with the hand sanitizer and washing with soap and water.</i></p>
<i>NPSG.07.03.01</i>	<p>Use proven guidelines to prevent infections that are difficult to treat.</p> <p><i>You meet this goal by using standard precautions with all patients. If a patient is diagnosed with MRSA, you also use contact precautions: wearing gloves if touching the patient and using a separate blood pressure cuff and stethoscope.</i></p>

It is the responsibility of everyone on campus to ensure we are diligent in maintaining a safe environment for both the individuals we serve and ourselves! Our health and our families’ health are great motivators for taking precautions to prevent the spread of infection!

State of Georgia and
Developmental Disabilities

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Columbus, Georgia 31907
(706) 568-5000*

Web Page
www.wcgrh.org



EMPLOYEE NEWS

“Welcome New Employees”

January 1st.



Left to Right: Row 1: Gina Harries, John Robertson, RHA, Dr. Melissa Murphy, Marckdaline St. Fort, Shanice Rice, Sabrenna Thomas, Latonia Lewis, Anthony Daniels

January 16th.



Left to Right: Row 1: John Robertson, RHA, Ranae Tolbert, Erin Picado, Debra Powell

News From Human Resources

FAITHFUL SERVICE AWARDS

<u>5 Years</u>	<u>10 Years</u>	<u>20 Years</u>
Terry Evans	Bernadette McChee	Sarah Callaway
Marcus Gamble	Yvonne Sherrell	Dr. Ali Fakhri
Vernell Welch	Mary Thompson	
Rachele Huff	Cytheylin Sanders	
Teresa Reynolds	Timothy Tate	
Eva Williams		

THANK YOU FOR YOUR CONTINUED SERVICE TO OUR HOSPITAL AND THE STATE OF GEORGIA

Human Resources Monthly

- Feb. 3rd. Manager Approval by Noon
- Please reconcile and move FSLA to OT Premium
- Feb. 13th. Pay Day
- Feb. 17th. Manager Approval by Noon
- Please reconcile and move FSLA to OT Premium
- Feb. 27th. Pay Day

Did You Know? E-Performance:

Every employee has access to their e-performance documents thru their self-service which is located at www.team.ga.gov. Your employee I.D. and Social Security or password created will allow you entry. If you have forgotten your password or do not remember your questions—Call 1-888-896-7771. All employees who have an I.D. issued to them when hired have access to all of their personal information and the ability to make any necessary changes without having to come to H.R. However, H.R. is always available if you need assistance or have trouble with the site.

Orientation is on February 2nd. and February 16th. In HR from 1:00-5:00 PM

HAVE YOU ACCESSED YOUR SELF-SERVICE INFORMATION LATELY?

Any Questions please do not hesitate to call Human Resources (706) 568-2260

Goodbye and Farewell

Chiquita Anderson	Kristen Freeman	Sequoyah LeDay
Kerry Davis	Kristina Harris	Clayton Peck
Kathleen Bell	Michael Hawks	Deborah Pritchett
Albert Brown	Terrance Kears	Erica Redding
Swantae Brown	Nekisha Kimbrough	Laquita Streeter
	Roderick Winston	

Human Resources Department

HR Representatives:

- Peri Johnson, Human Resources Manager
- Sandra Brown, Employee Relations Specialist
- Vonceil Plump, Personnel Tech II
- Paul Fahnstock, Recruiter
- Shannon Hearn, Recruiting Tech
- Pat Altman, Benefits and Worker’s Comp
- Michele Trowers, Leave/Payroll Specialist
- Alexis Soller, Program Associate

Suggestions or Questions:

Any questions? Please contact HR at (706) 568-2260

If you have any ideas or topics you would like to see featured in the Human Resources section, please submit them to the Human Resources Department

Attention !!!

Staff Development is Now Offering Evening Training Classes

(See Next Page for Class Schedules)

= REACHING OUT STAFF DEVELOPMENT & TRAINING

REACHING OUT!

SD&T is here to meet the needs of staff who work 2nd. Shift, 3rd, shift, PRN and Part-time to ensure required training is met during the shifts normally worked.



Staff Development & Training

▶ SPECIAL TRAINING OPPORTUNITIES



TO REGISTER:

Go to www.dbhdduniversity.com
Or
Call 706 568-5309

Tel: 706 568-5309

Staff Development & Training Evening Class Schedule

= SD & T IS REACHING OUT



Wednesday, March 25th
3:00—11:00 p.m.

SD&T will offer the following annual training courses:

- 3:30 - 5:30 p.m. PNS Professional Annual Update
- 5:30 - 7:30 p.m. Seizure Management Annual Update
- 8:30 - 10:30 p.m. PNS End User Annual Update

Thursday, April 16th
Midnight - 7:00 a.m.

SD&T will offer the following annual training courses:

- 12:00 midnight—2:00 a.m.
Seizure Management Annual Update
- 2:00 - 4:00 a.m.
PNS Professional Annual Update
- 4:00—6:00 a.m.
PNS End-User Annual Update



Wednesday, May 13th
3:00 - 11:00 p.m.

SD&T will offer SAFETY CARE DAY

With

Seclusion & Restraint Annual Update

Wednesday, July 1st
11:00 p.m. - 7:00 a.m.
CPR Night

CPR - BLS
And
Heart Saver CPR & First Aid



TO REGISTER:

Go to www.dbhdduniversity.com
Or
Call 706 568-5309



Staff Development & Training

Annual Update Class Schedule for February 2015

Classes fill up fast. Please don't wait to schedule your Annual updates!

CPR—BLS

Monday, Feb. 16, 8:00—12:00

CPR & FIRST AID—HEARTSAVER

Monday, Feb. 9, 8:00—3:00

Monday, Feb. 23, 8:00—3:00

ANNUAL PNS—PRO

Tuesday, Feb. 3, 9:30—11:30

Tuesday, Feb. 10, 9:30—11:30

Tuesday, Feb. 24, 7:30— 9:30

ANNUAL PNS—END USER

Tuesday, Feb. 3, 1:00— 3:00

Tuesday, Feb. 10, 9:30—11:30

Tuesday, Feb. 24, 7:30— 9:30

ANNUAL SEIZURE MANAGEMENT

Tuesday, Feb. 3, 7:30— 9:30

Tuesday, Feb. 10, 1:00— 3:00

Tuesday, Feb. 24, 9:30—11:30

ANNUAL INCIDENT MANAGEMENT

Wednesday, Feb. 4, 8:00—9:00

Wednesday, Feb. 11, 3:00—4:00

Wednesday, Feb. 18, 8:00—9:00

Wednesday, Feb. 25, 3:00—4:00

SAFETY CARE RECERTIFICATION

Thursday, Feb. 5, 8:00—5:00

Thursday, Feb. 12, 8:00—5:00

Thursday, Feb. 26, 8:00—5:00

ANNUAL INFECTION CONTROL

Friday, Feb. 6, 8:00—9:30

Friday, Feb. 13, 3:00—4:30

Friday, Feb. 27, 8:00—9:30

POSITIVE BEHAVIOR SUPPORTS (PBS)

Wed. Feb. 18 & Thurs. Feb. 19
8:00—5:00

Staff Development & Training (contin)



You can register for any of your classroom trainings in 3 easy steps:

1. Login to your LMS (my learning.dbhdduniversity.com)
2. Click on the class you need to take
3. Choose the date/time by clicking “Enroll” beside it.

****Please make sure it is a “WCGRH” class!**

Automated emails will be sent to you and to your supervisor when you register. **Please Note: the ONLY class you cannot register yourself for is Safety Care.** Please look at your transcript to see when you attended Safety Care last year, the email Crystal Robbins or CarrieAnn Pizarro to register.

Leadership

You Asked, We Listened!

You asked for us to institute a “CARE” campaign that encourages supervisors to reach out to injured or sick employees when they are out on leave to show that we care.

We listened: Although this is a wonderful idea, unfortunately due to Federal FMLA and Workman’s Comp laws, legally an employee out on leave is not allowed to be contacted. However, we do encourage everyone to let the employee know how much they were missed and maybe get them a signed “welcome back” card from the team when they return.



1 Deborah Jackson
 1 Allison Scott
 1 Toya Sparks
 2 Shavon Armstrong
 4 Valerie Lake
 5 David McQueeney
 6 Sally Hicks
 6 Alice Deloach
 6 Gwendolyn Caulton-Dixson
 6 Melissa Murphy
 6 Nestor Pizarro
 6 Evelyn Haines
 6 Victor Estrella
 7 Shante Watkins
 8 Dominic Mack
 9 Natisia Robinson
 10 Joey Holtzclaw
 10 Kimberly Luttrell
 11 Stephen Bettes
 11 Lakesha Brown
 12 Christopher Argo
 13 Kingsley Ezema
 13 Funke Coker
 13 Latravia Lewis
 14 Valencia Stonewall
 14 Brittini Edwards
 14 Brandi Penick
 14 Pamela Davis
 15 Ladaryl Barker
 15 Aretha Wallace
 15 Rebecca Jannergren
 15 Audy Jordan
 17 Craig Robinson

17 Lisa Davis
 18 Mary Baker
 18 Debbie Donnelly
 19 Merita Flakes
 20 Leona Leaman
 20 Melanie Register
 20 Delisa Miles
 20 Cherrie Mason
 20 Gail Williams
 20 Jeffery White
 21 Denita Sherrill
 22 Ronald Johnson
 22 Kathleen Tanner
 22 Yvette Tshiupula
 22 Iya Taylor
 22 Olaylwola Sowemimo
 23 Elizabeth Hurlbut
 23 Melliny Macklin
 23 Horace Toliver
 23 Tiawanna Ford
 23 Eva Williams
 24 Natalie Prater
 25 Vernell Welch
 25 Jordan Griggs
 25 Daphena Buckner
 26 Dallas Adkins
 26 Jennifer Devlin
 27 Daryl Gibbs
 27 Linda Branon
 28 Melinda Brooks
 28 Delores Allen
 28 Jeremy Thomas
 28 Corey Anderson
 28 Alvin Hill



Attention All Employees

Reminder! Annual Tuberculosis Screening

All WCGRH employees must complete the Georgia State Hospital Employee Health Screening Form **during the month of their birthday**

TB screening is required during each employee's Birthday month

Tuberculosis screening is conducted in Nursing Services, Building 1, Room 25

Skin Tests are given on Monday, Tuesday and Wednesday

Please follow these guidelines for completing the
Annual Employee Health Screening:

- If you have the skin test performed off campus, you still must return the results to Nursing Services and complete the Employee Health Screening Form.
- If you have another job also requiring PPD Testing, we will provide you with a copy of your results.
- If you have had a positive skin test in the past, you are still required to complete the Employee Health Screening Form.

Please Note: If Annual Tuberculosis is not completed within your birth month, Employee cannot work until the screening is completed.

Questions? Please contact Nursing Services at (706) 568-5109

West Central Georgia Regional Hospital & Department of Behavioral Health and Developmental Disabilities



Values: Dedication, Integrity, Excellence, Knowledge Accountability, Collaboration, Safety, Innovation, Respect

Mission Statement: Provide and promote local accessibility and choice of services and programs for individuals, families and communities through partnerships, in order to create a sustainable, self-sufficient and resilient life in the community.

Vision Statement: "Every person who participates in our services leads a satisfying, independent life with dignity and respect."

Regional Reflections is published monthly. The mission of the newsletter is to provide a forum to educate and inform its readership on issues in behavioral health, strengthen teamwork, and archive hospital events and activities.

Regional Reflections staff welcomes items including articles, article ideas, news items, letters and photos submitted for publication. However, all items are subject to editorial discretion and will be printed on a "space available" basis. Please contact the editor if you have any questions or concerns regarding the newsletter. Thank you for your support.

Visit us on the internet: <http://www.wcgrh.org>.



J

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WCGRH is an equal Opportunity employer



WCGRH Foundation, Inc. is a tax-exempt, non-profit organization established in 1993 under Internal Revenue Code 501(c)(3), 509(a), and 170(b)(1)(A)(vi) by individuals interesting in enhancing the services and programs provided for the clients and staff of WCGRH.

Your tax deductible gift supports the Hospital's mission as stated above.
Website: <http://www.wcgrh.org/scfoundation.htm>



Accredited by the Joint Commission

Fraud Abuse Hotline: To report concerns regarding fraud and/or abuse, call the WCGRH Compliance Hotline at (706) 569-3082 or the Office of Inspector General Corporate Compliance Hotline at 1-800-447-8477. You may e-mail questions or concerns to WCGRH Compliance Office@dhr.state.ga.us or call The WCGRH Compliance Officer, Felicia Hardaway at (706) 568-2471



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