

## Region 3 DBHDD Advisory Council Meeting Minutes

March 15, 2018

Call to Order	The meeting was called to order at 2:30 pm on Thursday, March 15, 2018, by Gwen Craddieth, RSA for Region 3 Behavioral Health Services.		
Welcome/ Introductions	Ms. Roberts, Chairperson, joined the meeting shortly after it was called to order and welcomed Council Members, staff from Region 3 and DBHDD and community residents. Everyone in attendance introduced themselves.		
Attendees	<p><b>Council Members Present:</b> Brenda A. Roberts, Chair; Lynne Anderson; Melinda Morgan-Carson; Janice Scott; Solomon Alexander; Dianna Williams.</p> <p><b>Excused Absence:</b> Sunita Joshi</p> <p><b>Conference Call:</b> Freda Hammonds; Urmil Tracy Marshall; Marc Olsen; Lasonya Jackson; Dr. Caroline Brackett; Jodie Chambers</p> <p><b>Region 3 Staff:</b> Gwen Craddieth, RSA for Behavioral Health; Daphne Rosalis, RSA for Developmental Disabilities; Ruth Coody, Advisory Council Assistant</p> <p><b>DBHDD Staff:</b> Michael Link, Director, Statewide Community Relations; Adrian Johnson, Director, Field Operations</p>		
Approve Minutes	The Chair, Brenda Roberts, asked for a motion to approve the November 16, 2017, minutes. Motion made by Freda Hammonds to approve the minutes as written, motion was seconded by Solomon Alexander, and the motion was approved unanimously.		
AGENDA ITEM	PRESENTER(S)	DISCUSSION	ACTION
Old Business	Leadership Council	Brenda Roberts reported that DBHDD Commissioner, Judy Fitzgerald, attended the last meeting of the Statewide Leadership Council to listen to the discussion and answer questions. There was discussion regarding confidentiality as it relates to community citizens serving on regional advisory councils. Each member of a regional advisory council is asked to sign and date the DBHDD Policy 22-1201 (Standards of Conduct and Ethics in Government). The signed copies are kept on file for future reference. Acknowledgement of this policy is in accordance with the DBHDD Regional Advisory Council Bylaws concerning confidentiality Article V, Section 5.12 Ethics. Dr. Caroline Brackette is the Region 3 designated representative to the planning group for the Priorities Process for regional advisory council members. She reported that the planning group meets via conference calls. They are using the DELPHI Process. A list of experts has been identified and a pilot survey has gone out in one of the regions.	Next meeting of the Leadership Council is scheduled for Friday, March 23, 2018, in Macon.

	Community Education Forum	The format for the forum will continue to be the same as the one used by DBHDD to do the forum in Gwinnett County on January 28, 2017. Format used is to begin at 11:00 am and end around 1:00 pm on a Saturday. Staff from DBHDD will do the presentations about services followed by questions from the citizens in attendance. Council members want to continue with the plan to do the next community forum in Newton County even though the Newton County representative to the Advisory Council resigned.	Melinda Morgan-Carson will work with some of her local contacts to plan for the next community forum to be held in Newton County.
	DBHDD Policy Signature Form Acknowledging Receipt of the Policy on Standards and Ethics in Government	Ruth Coody distributed copies of the DBHDD Policy #22-1201 (Standards of Conduct and Ethics in Government) to the Advisory Council members who have not returned the signature page acknowledging receipt of the policy. This policy covers confidentiality which each advisory council member must be aware of and abide by the policy. Every active member must sign the acknowledgement. A file with the signatures and dates of each advisory council member acknowledging receipt of the policy is kept for the record.	Ruth Coody will send out the policy again by email to the Region 3 Advisory Council members who have not submitted the signed acknowledgement.
New Business	County Reports	Gwinnett County: Solomon Alexander reported a budget increase to \$500,000 for homeless individuals. Community residents are working with the DBHDD provider, Viewpoint Health Community Service Board (CSB) trying to rejuvenate the effort to provide services to homeless individuals. Rockdale County: Lynne Anderson reported on the successful third Rockdale County Community Forum which is hosted by Doreen Williams, one of the Rockdale County Commissioners. This forum was focused on criminal justice and mental health. A fourth forum in the series will be announced. Ms. Anderson will send the notes to Ruth Coody for distribution to the Region 3 Advisory Council members. Clayton County: Brenda Roberts reported on the efforts of Clayton County officials and citizens to work with Delta Airlines to restore several million dollars to the Clayton County System. Delta is cutting the amount due to not getting State tax cuts.	There are no action items for the Region 3 Advisory Council to take.

	RSA (Regional Services Administrators) Reports	<p>Gwen Craddieth, RSA for BH, answered questions from Council members regarding the APEX program in schools across Region 3. There is wide support for the program. Currently, there are 27 schools in Region 3 that are part of the APEX Program. Hopefully, there will be an expansion of these services in FY 2018.</p> <p>Daphne Rosalis, RSA for Developmental Disabilities, distributed the DBHDD Newsletter to everyone at the meeting. She announced that the DBHDD Central Office is standardizing communication among the six regions. Policies and Procedures for services to individuals with Developmental Disabilities are being revised for all regional field offices for consistency. Commissioner Fitzgerald released a brief on the Planning List and Waiting List for Developmental Disabilities. The brief is also on the DBHDD website. Region 3 has the highest numbers. There is a plan for how Region 3 will manage the Planning List to speed up the process from approval to actual services. The Planning List Navigators at each regional field office are the staff who are the most knowledgeable about individual cases. Developmental Disabilities has an initiative for Supported Employment with Vocational Rehabilitation.</p>	There are no action items for the Region 3 Advisory Council members to take.
	RAC Training	DBHDD is planning for training for all the members of the six regional advisory councils. The training is tentatively planned for May, 2018, but there are no further details available at this time. As soon as the details are finalized, Michael Link will send the information to Ruth Coody for distribution to all Council members.	Information for RAC Training in May, 2018, will be sent to Ruth Coody for distribution to all the Region 3 Advisory Council members as soon as the information is available.
Presentation	Georgia Crisis and Access Line (GCAL)	Ms. Wendy Martinez Farmer, LPC, CEO of Behavioral Health Link, did an informative presentation about GCAL and its services. She used a Power Point Presentation that was distributed to all the Region 3 Advisory Council members prior to her presentation.	There are no action items for the Region 3 Advisory Council members to take.
<b>Public Comments</b>	<ul style="list-style-type: none"> <li>Two parents (Fulton and DeKalb Counties) were present to inquire about their family member who is on the Planning List for the waiver for services to individuals with Developmental Disabilities. Contact information for each of the two family members was requested and their information will be referred to Daphne Rosalis, RSA, Region 3, Developmental Disabilities.</li> </ul>		
<b>Adjournment</b>	The Chair, Brenda Roberts, asked for a motion to adjourn the meeting at 4:20 pm. Melinda Morgan-Carson made a motion to adjourn the meeting, and Solomon Alexander seconded the motion. The motion was approved unanimously. The next meeting will be Thursday, May 17, 2018.		

Minutes recorded and submitted by Ruth Coody, Advisory Council Assistant for Region 3

Approved: \_\_\_\_\_