

1204. Eligibility Criteria

Refer to Section 700 related to eligibility criteria for the NOW and COMP Waiver Programs. The participant-directed service model outlined in this chapter represents a specific method of service delivery and ongoing management following admission to one of the Waiver Programs. The Participant-directed service delivery model is available to individuals who:

- A. Meet the annual level of care eligibility criteria as outlined in chapter 700 of this manual
- B. Are enrolled in or eligible for COMP/NOW Services and are capable of demonstrating that he/she is able to direct his or her COMP/NOW services, follow all policies and procedures for the participant-direction option applicable to the Participant, and abide by all Medicaid fraud and misuse rules and regulations, or has a designated Representative with the demonstrated ability to assist with the above responsibilities; and,
- C. Are able to communicate effectively with the Support Coordinator and, if applicable, any caregiver of COMP/NOW services eligible for Participant- Direction, or has a designated representative with the demonstrated ability to assist with this responsibility; and,
- D. Are able to understand and perform, if applicable, the tasks required to employ providers of COMP/NOW services (including recruitment, hiring, scheduling, training, supervision, and termination) or has a designated representative with the demonstrated ability to assist with this responsibility; and,
- E. Are able to complete and submit all required timesheets/invoices and manage the individual budget through the COMP/NOW participant-directed service delivery model or has a designated representative with the demonstrated ability to assist with this responsibility.

Prior to enrollment in the participant-directed service delivery model, the ability of the participant/representative to participant-direct COMP/NOW services shall be confirmed by Support coordinator or Regional field office. Confirmation includes:

- mandatory Participant Direction training (offered on a quarterly basis in each Region in January, April, July, and October to include one on one sessions when needed),
- signed Memorandum of Understanding (MOU) by the individual and designated representative,
- knowledge of waiver services and how to access the Provider Manuals,
- proven ability to manage a budget,
- access and the ability to complete payroll submission without assistance from someone else.

An individual participant's/representative's ability to participant-direct COMP/NOW services may be reassessed at any time, as determined by the Support Coordinator, Regional Field office, or DBHDD Division office, in response to objective evidence indicating changes in capacity or supports.