
BE INFORMEDNETWORK
BULLETIN

IMPORTANT ANNOUNCEMENT FOR ALL PROVIDERS

Office of Incident Management and Compliance

Criminal History Records

This bulletin outlines information related to the fingerprint-based background check process. Please read in full and share with relevant staff responsible for assisting in the hiring process for your agency.



One area of challenge during the pandemic has been the availability of locations to complete fingerprints for required criminal background checks; as such, DBHDD offered a temporary and time-limited allowance of an attestation if no fingerprint location was available in the area. **All fingerprint locations across the state of Georgia are now open.**

Accordingly:

- Attestations asking to waive the fingerprint requirement will not be accepted.
- Providers are encouraged to have employees (who formerly completed an attestation) take steps to complete the fingerprint-based background check as soon as possible.

When the Public Health Emergency (PHE) ends:

1. All employees who signed the Applicant Attestation must complete a fingerprint-based background check **within sixty (60) days**.
2. The provider is responsible for sending any person who signed the Attestation for a fingerprint-based background check.
3. Providers are encouraged to have these employees complete the fingerprint-based background check as soon as possible. You do not have to wait for the PHE to end to do so.

Click the link below for additional guidance in completing the background check process.

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BE WELL



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