

BE CONNECTEDNETWORK
NEWS
"News You Can Use"

Training Announcements

The Department of Behavioral Health and Developmental Disabilities (DBHDD), Office of Human Resources and Learning, are offering virtual and in-person trainings. For more information regarding trainings, [click here](#).

- **IDD Participant Direction New Enrollment Training**

If you have any questions, please contact DBHDDLearning@dbhdd.ga.gov.



IDD Statewide Provider Meetings

March 11th - 13th, 2025
9:00 am to 12:30 pm



The DBHDD Division of Developmental Disabilities will be hosting in-person Intellectual and Developmental Disabilities (IDD) Statewide Provider meetings. The agenda is available at the link below.

[Click here to register!](#)

- March 11th - UGA Tifton Campus Conf Center - 15 R D C Rd, Tifton, GA 31794
- March 12th - Anderson Conference Center - 5171 Eisenhower Pkwy suite D, Macon, GA 31206
- March 13th - Douglasville Conference Center, Ballroom, 6700 Church Street, Douglasville, GA 30134

IMPORTANT NOTE: All IDD Providers are required per their Letter of Agreement (LOA) to have a representative in attendance at the IDD Statewide Provider Meetings.

**IDD Statewide Provider Meeting
Agenda**

**2025 Transformational Change:
Strengthening Person-Centered
Service Delivery within the
HCBS Settings Rule**



The Department of Behavioral Health and Developmental Disabilities (DBHDD) Division of Intellectual/ Developmental Disabilities is pleased to announce the **Transformational Change: Strengthening Person-Centered Service Delivery within the HCBS Settings Rule**.

This one-day interactive workshop is specifically for Support Coordinators, Intensive Support Coordinators, Behavior Support Specialists, Nurses, and Planning List Administrators to better understand the intent and expectations of the Medicaid HCBS Settings Rule.

The Transformation Change workshop will be offered 6 times across the state as an opportunity to learn and gain ideas to shift HCBS from a systems-framework to a more individualized framework where the person who uses services is at the center of his/her life, determining preferences, having autonomy, and making choices that work for them. A deeper understanding of the purpose of the Rule and how to implement will create the “shift” to more person-centered practices in our daily work. Furthermore, through our better understanding of the foundation of person-centered practices in service provision, the people we work for will begin to realize their individual role and live out their dreams versus the usual, traditional manner in which services have been considered, discussed, and provided.

Click here for registration and more information! *Each training session will be conducted in-person.*

For any registration questions, please contact DBHDDLearning@dbhdd.ga.gov.

Featured Article

CheckPT is Live!

DBHDD's new fingerprinting and background system, CheckPT, is live! All Community Providers and Staffing Agencies who conduct DBHDD fingerprint-based background checks will now be required to use CheckPT to complete the process.

Providers should have their first CheckPT administrator register their agency in CheckPT using their individual business email account. **Important Note:** Email addresses can only be used one time in CheckPT.

Instructions for creating the provider agency administrator user account are available at the link below in the *CheckPT Provider Initial Provider User Registration Guide*. Non-admin users should reach out to your provider agency administrator to gain site access.

Access the CheckPT application at <https://dbhddcheckpt.com>.

CheckPT Provider Initial Provider User Registration Guide

REMINDER: Providers must take action when a determination is available in CheckPT. If you hire the applicant, you must make a hiring decision and add them to your Roster in CheckPT.

If you decide not to hire an applicant, you must close their application in CheckPT. You can follow the steps in the *CheckPT*



CheckPT Provider User Guide

Training Materials & FAQs

The CheckPT trainings held on January 15th and 16th were recorded. This recording is now available on the DBHDD website, [click here](#) to access it.



Please review and bookmark the user guides and recorded training which are available on [DBHDD University](#) and on the [DBHDD website](#).

FAQs for CheckPT and Idemia are now available at the link below.

Background Check FAQs

IDEMIA Information

Billing for background checks is set up separately through Idemia. If you have not received Idemia credentials, email dbhdd.provider@dbhdd.ga.gov to begin this process. You must include in your email:

- Your agency name (as it appeared in Fieldprint/Gemalto),
- Fieldprint GAC number, and
- Names and Email Addresses of the employees you would like to have access to your Idemia account.

How to locate your Fieldprint GAC number

This is also known as the Requesting Agency ID in Fieldprint. It is part of the FP Code that is given to applicants for registration. You can find this number by logging into your agency Fieldprint account and clicking on MyTools.

Please note that DBHDD does not have access your agency's Fieldprint GAC.

Please allow 7-10 business days for Idemia to create and send your credentials. If it has been longer than this since your request, please email dbhdd.provider@dbhdd.ga.gov.

Idemia Agency Management Portal (AMP) website for billing purposes only:
<https://agency.ga.state.identogo.com/login/>



CheckPT Account Lockouts

If someone is locked out of CheckPT, please email the username and email address to dbhdd.reg@dbhdd.ga.gov.

Refunds through Fieldprint

Until 3/31/25, please direct all refund requests or other concerns to gacustomerservice@myfieldprint.com.

As of 4/1, please direct all refund requests or other concerns to customerservice@fieldprint.com.

Division of Developmental Disabilities

Updates on IDD Provider Network Medicaid Rate Increases



reminder

On behalf of the Georgia Department of Behavioral Health and Developmental Disabilities (DBHDD), the Division of Intellectual and Developmental Disabilities is one step closer to completing the IDD provider network rate increase implementation.

All four scheduled phases have been completed, resulting in the reprocessing of over \$50 million dollars in NOW and COMP claims. These four phases were previously outlined in Department of Community Health Banner Messages and DBHDD Provider Relations Communications.

Next Steps: Addressing Minor Errors for Prior Authorizations

DBHDD's payment system experienced some minor difficulties while processing several prior authorizations. DBHDD, in collaboration with the Department of Community Health, are currently reviewing the impacted prior authorizations to assess the needed steps for corrections. Upon completion of our assessment, a schedule with the dates of implementation for this additional phase (Phase 5) will be provided to the IDD Provider Network.

Additional communications will occur as we draw near to the final phase of the rate increase implementation.

Georgia Uplift

For Direct Support Professionals (DSP)



AVAILABLE NOW

Georgia Uplift is focused on a single outcome: Improved life circumstances for all Georgia Direct Support Professionals.

This focus on providing free, no-strings-attached support for DSPs is intended to lead to improved job performance, job attendance, and job satisfaction, thereby reducing turnover and creating greater stability for organizations serving individuals with intellectual and developmental disabilities in Georgia.

[Click here for more information.](#)

Or visit the website at www.georgiauplift.org to learn more.

DBHDD Policy Information

Since February 1, 2025, DBHDD updated or developed the following policies:

Suicide Prevention, Screening, Brief Intervention and Monitoring, 01-118 (*Stay tuned for training announcements regarding this policy*)

State-Funded Supported Employment Services, 02-301

Enhanced Supports Services Submission and Review Procedures, 02-804

Background Checks for DBHDD Network Provider Applicants, 04-104

Background Checks for Individual Provider Applicants, 04-111

Please direct all policy-related questions to the Office of Provider Relations via the Provider Issue Management System (PIMS). To submit your questions, [click here](#).

Office of Provider Relations

JUST A REMINDER... Question for your Provider Relations Team?

The Provider Issues Management System (PIMS) is your online source to have your questions answered in a consistent, reliable and timely way! In addition to providing a timely response, the information we gather from PIMS will assist DBHDD in trending common concerns, developing FAQs, and informing policy reviews. You can access the PIMS site directly by using the link below.

[Provider Issue Management System \(PIMS\)](#)

PIMS is also accessible through the [DBHDD website](#) by selecting the "**Submit a Question to Provider Relations**" tile on the DBHDD homepage.

Senior Provider Relations Manager

Sharon Pyles

Provider Relations Managers

Mary Williams
Elizabeth Barbour

For Provider Relations inquiries,
please contact us at



BE WELL



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