

DEPARTMENT OF BEHAVIORAL HEALTH & DEVELOPMENTAL DISABILITIES
DIVISION OF DEVELOPMENTAL DISABILITIES
DD ADVISORY COUNCIL MEETING MINUTES

NOVEMBER 21, 2014

ADVISORY COUNCIL ATTENDEES: Debbie Conway (Chair), Estelle Duncan, Twana King (Participated via Phone), Heidi Moore, June DiPolito, Bobby Holcombe, Dr. Bruce Lindemann, Curt Harrison, Charles Harper and Rita Young

STATE OFFICE STAFF: Dan Howell (Participated via Phone), Sara Case, Eddie Towson, Fatma Ramadan-Jones and Lynne Hutcheson (Recorder)

EXCUSED: Nandi Isaac

VISITORS: Marion Oliver (DCH), Mary Lou Bourne

Topic	Outcome
<p style="text-align: center;">Welcome & Introductions</p> <p>Ms. Debbie Conway</p>	<ul style="list-style-type: none"> ❖ The meeting began at 9:40 AM. ❖ Ms. Conway welcomed everyone in attendance and asked members to share what is going well in their work and supports of individuals with developmental disabilities. ❖ Ms. Conway introduced Mr. Charles Harper , one of the new members of the DD Advisory Council. . Mr. Harper is a provider from Region 5 in Douglas, Georgia. ❖ Ms. Conway also introduced Curt Harrison with UCP who is a new council member. ❖ Ms. Moore shared that Medicaid will now pay for diapers for DD children. ❖ Dr. Lindemann stated he feels that members who are rotated off the council should continue to be included on the email list to receive copies of the minutes of the meetings. ❖ Ms. Conway shared that she attended the Georgia Gathering; many self advocates were there and shared their stories. She found the whole experience to be really inspiring. ❖ Ms. Conway received gifts and cards from the DDAC and DBHDD for her service as Chair Person of the Council.
<p style="text-align: center;">Business: Approval of Minutes</p> <p>Ms. Estelle Duncan</p>	<ul style="list-style-type: none"> ❖ There was a motion to approve the September 19th meeting minutes. <ul style="list-style-type: none"> • Ms. DiPolito motioned to approve the minutes. • Ms. Moore seconded the motion. • Minutes were unanimously approved. ❖ Ms. Case distributed copies of the DDAC application to the assembled members and asked for input. The application will be posted on the website for two weeks. Applications are due December 12th. Members felt that the council needed a smaller provider, more family member/self advocate and someone from an advocacy group to join the council. ❖ There was a motion called to approve the application. <ul style="list-style-type: none"> • Dr. Lindemann motioned to approve the application. • Ms. Young seconded the motion.

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	<ul style="list-style-type: none"> • The application was unanimously approved. ❖ The DDAC By-Laws need to be changed to change the word committee to council throughout. ❖ Mr. Howell will have a phone conference on December 12th at 10:00 AM.
<p>Division Updates</p> <p>Mr. Dan Howell</p>	<ul style="list-style-type: none"> ❖ Mr. Howell thanked Ms. Conway for her service to the council. He also thanked the other members and stated he plans to attend Mr. Holcombe's Christmas luncheon. ❖ Waiver Re-write <ul style="list-style-type: none"> • CMS requires open forums and input from stakeholders. This process is much more than a re-write; it is a complete change in philosophy. • Waiver re-write is due September 30, 2015. • Individual listening sessions will be scheduled. Robin Cooper will be guiding this process. • Ms. Moore asked if another family advocate could be added to the group and Mr. Howell agreed that we could certainly do that. ❖ Re-Organization of Division and Regions <ul style="list-style-type: none"> • Mr. Howell stated that going forward the department would be more transparent. • Mr. Howell uses the McDonald's analogy when talking about the Regional reorganizations. If you order a Big Mac in Region 1, you should get the same Big Mac in Region 6. He stated that the Regions would follow the same procedures and practices throughout the state. This process has already started in Region 2 with the Pioneer Project. • DDAC members believe that the system should be simplified. • Mr. Howell will provide greater clarity at the January meeting. ❖ DOJ/Transitions <ul style="list-style-type: none"> • The Department had a meeting with the DOJ last week. They will send a letter related to their thoughts and observations on the current status of our compliance. • Transitions will begin again in December. 1-2 people will be transitioned into settings where the home has been completely reviewed and services in place for the individuals before transitioning. • No talk about extending the agreement at this time. • Future moves will be on a person by person basis. • Mr. Harper asked if the criteria for providers serving transition individuals has changed. He asked how the Division is going to determine if a provider is capable. Mr. Howell stated the criteria has not changed. Division will be offering technical support to providers. ❖ Support Coordination <ul style="list-style-type: none"> • The roles and responsibilities of support coordination have been revised in Region 2 and plans are in place to make them system

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	<p>wide.</p> <ul style="list-style-type: none"> • All support coordination agencies have signed an agreement outlining the new process.. • SIS is no longer the responsibility of SC. • SC is not a compliance or regulatory group. Support Coordination’s focus will be on what the individual needs <p>❖ Mr. Howell wants to meet individually with each member of the DDAC for lunch or just coffee and an email will be forthcoming to set up some meetings with the members who are interested. He has already met with Ms. Conway and Ms. Moore.</p> <p>❖ Ms. Moore stated that she gained a great deal of knowledge from the 2 ½ hours meeting with Mr. Howell in Alpharetta.</p>
<p style="text-align: center;">ASO</p>	<p>❖ Ms. Case updated the council on the ASO project, which is now called the Georgia Collaborative.</p> <p>❖ Ms. Case stated that the Division’s focus right now is on re-organization, transitions, the ASO and waiver re-writes.</p> <p>❖ The business operations that impact all stakeholders have been narrowed down to 12-18 areas and the business processes are being reviewed.</p> <p>❖ Data systems will be accessible to all families, individual providers and regional offices.</p> <p>❖ A new data system is being developed to include information from all sources located in one system.</p> <p>❖ The ASO will help with keeping all business processes consistent throughout the state, so all data is located in one central place where it is accessible to anyone who needs it. An example, if an email is sent to one person and that person is out of the office, after a set number of days with no activity the email will automatically move to the next person in the chain to avoid emails requesting help or services sitting in a mailbox with no answer.</p> <p>❖ The Planning List will be centralized at the Central Office but administered at Regional level.</p>
<p style="text-align: center;">Proxy Caregiver</p> <p>Ms. Sara Case</p>	<p>❖ Ms. Case updated the members on the Proxy Caregiver Policy.</p> <ul style="list-style-type: none"> • Proxy Caregiver is a law and DCH is driving the ship. • The DBHDD policy is being tweaked and will not be ready by January. <p>❖ Ms. Case stated that according to Catherine Ivy the law was not intended for individuals with DD. The goal of the policy was to make it easier to deliver needed services and still comply with the law.</p>
<p style="text-align: center;">Our Person-Centered Journey</p> <p>Ms. Mary Lou Bourne</p>	<p>❖ Ms. Bourne presented a PowerPoint slide titled Our Person Centered Journey which started at the White House.</p> <p>❖ Person Centered practices apply to all federally funded programs.</p> <p>❖ Affordable Care Act Prior to 2014, DD was carved out of requirement; however, long term services & support will now be included. How we are to do this is now being planned.</p> <p>❖ Visit www.hcbsadvocacy.org – every waiver in the country and a very good resource or www.healthit.gov.</p>

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	<ul style="list-style-type: none"> ❖ It is no longer acceptable to have a plan and not act on it. Rules apply across the board – to day and residential services ❖ Services must be provided in the “most integrated setting; instead of the “least restrictive environment”.
Quality Indicators Mr. Eddie Towson	<ul style="list-style-type: none"> ❖ Mr. Towson reported on the Quality and Outcome Indicators Workgroup. ❖ The workgroup has been meeting since July. A draft of the Outcomes and Quality Indicators will be submitted to the Division of DD by December 31, 2014 for review. The draft will then be sent out to stakeholders for their input.
Role of the Quality Council Ms. Marion Oliver	<ul style="list-style-type: none"> ❖ Ms. Marion Oliver with the Delmarva Foundation discussed the draft Performance Indicators for DD Systems & Providers. ❖ Visit Delmarva’s website at www.dfmc-georgia.org (move these two bullets up to the section above (Quality Indicators))
Pioneer Project Ms. Estelle Duncan	<ul style="list-style-type: none"> ❖ Ms. Duncan reported on the Pioneer Project in Region 2. The Steering Committee members participated in a conference call on Monday, November 17. ❖ The committee reviewed the Transition Protocol, DOJ Monitoring Tool Integration with the other monitoring tools, Pioneer Project Blueprint as well as other transition updates. ❖ Much discussion with the region about how to determine if providers are qualified before the individual is transitioned out of the hospital. ❖ Recommendation was made to finalize the various tools and to determine the frequency of post discharge monitoring. ❖ What happens to all this information? Where is it to be kept? The information will be kept on SharePoint. ❖ Two individuals are being readied for transition into Region 2 homes in December.
Reflection-DDAC-Moving Forward Ms. Mary Lou Bourne	<ul style="list-style-type: none"> ❖ Ms. Bourne asked the committee to discuss what DDAC has accomplished/what are our strengths and where do we go from here? (See attachment for information).
Closing Round	<ul style="list-style-type: none"> ❖ Ms. Conway thanked the group for all their hard work over the past two years and invited members to comment about what being a part of the DDAC has meant to each. ❖ Council members thanked Ms. Conway for her service and asked her to consider remaining a member of the council.
Adjournment	<ul style="list-style-type: none"> ❖ The meeting adjourned at 2:40 PM.