



BEHAVIORAL HEALTH COORDINATING COUNCIL EXECUTIVE COMMITTEE

MINUTES

DEC. 3, 2012

1:00 PM

**DBHDD COMMISSIONER'S
CONFERENCE ROOM**

MEETING CALLED BY	Commissioner Frank W. Berry at approximately 1:00 PM
FACILITATOR	Commissioner Frank W. Berry
NOTE TAKER	Consuelo L. Campbell
EXECUTIVE COMMITTEE MEMBERS PRESENT	Commissioner Brian Owens, Ombudsman Corinna Magelund, Commissioner Frank Berry, and Chairman Albert Murray
ABSENT	Commissioner Clyde Reese

APPROVAL OF MINUTES

COMMISSIONER FRANK BERRY

DISCUSSION	<ul style="list-style-type: none">Commissioner Berry asked members to review the minutes of the September 24, 2012 executive committee meeting for approval.A motion was made by Commissioner Brian Owens and seconded by Chairman Albert Murray.
CONCLUSIONS	<ul style="list-style-type: none">The minutes of the September 24, 2012 executive committee were unanimously approved.

EXECUTIVE COMMITTEE MEETING SCHEDULE

COMMISSIONER FRANK BERRY

DISCUSSION	<ul style="list-style-type: none">Members were asked by Commissioner Berry how often and when it should met. It was agreed that the committee should meet the month prior to each full Coordinating Council meeting and on Monday afternoons.
CONCLUSIONS	<ul style="list-style-type: none">Commissioner Berry stated that Consuelo Campbell will work with members' administrative assistants to schedule future Executive Committee meetings.

NOMINATING COMMITTEE UPDATE

COMMISSIONER FRANK BERRY

DISCUSSION	<ul style="list-style-type: none">According to the Council's by-laws, a slate must be presented for the election of officers during the send quarter's Council meeting. Senator Renee Unterman was asked to chair the nominating committee. The nominating committee met on November 19th. A slate will be presented at the December 13th meeting and a new vice-chair and secretary will be elected.
CONCLUSIONS	No formal motions were made and there were no votes taken.

ANNUAL REPORT

COMMISSIONER FRANK BERRY

DISCUSSION	<ul style="list-style-type: none">An annual report of the BHCC is due to the General Assembly. A draft will be created to reflect the work of the past years' work. It will then be emailed to the Executive Committee for approval. Upon approval, it will sent to the full body for review.
CONCLUSIONS	<ul style="list-style-type: none">The committee agreed with the plan for producing the report.

INITIATIVES UNDER CONSIDERATION**COMMISSIONER FRANK BERRY**

DISCUSSION	<ul style="list-style-type: none"> ▪ Commissioner Berry reviewed the three priority areas decided on by the Council: <ul style="list-style-type: none"> ○ Sharing of Health Information ○ Partnerships (IDT, Communication, etc.) ○ Workforce Development ▪ A conversation followed about the needs of individuals transitioning from correctional institutions into the community. Commissioner Owens commented that many of these individuals and those on probation have mental health or substance abuse problems. Chairman Murray concurred. Commissioner Owens suggested that the Coordinating Council should consider looking at how the member agencies can support these individuals in during their transition.
CONCLUSIONS	<ul style="list-style-type: none"> ▪ There was a consensus that the needs of individuals transitioning from correctional institutions into the community should be brought to the Council for consideration as a partnership project.

PROPOSED COUNCIL MEETING AGENDA**COMMISSIONER FRANK BERRY**

DISCUSSION	<ul style="list-style-type: none"> ▪ Commissioner Berry proposed the following agenda items for the December 13, 2013 meeting: <ul style="list-style-type: none"> ○ Election of Officers ○ An update on the Interagency Director's Team mapping project by Monica Parker (DBHDD) & Ursula Davis (DHS) ○ The plan for the Annual Report ○ A presentation by a recent graduate of the Respect Institute who will share his/her story of recovery
CONCLUSIONS	<ul style="list-style-type: none"> ▪ Committee members agreed to the proposed agenda items.

OTHER BUSINESS**COMMISSIONER FRANK BERRY**

DISCUSSION	No other business was brought forward.
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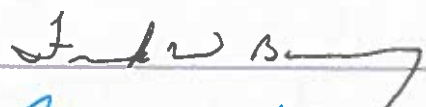

ADJOURNMENT

- A motion was made by Ombudsman Magelund and seconded by Commissioner Owens to adjourn the meeting. The meeting was adjourned at 2:05 PM.

SPECIAL NOTES

- The next meeting of the Behavioral Health Coordinating Council is **December 13, 2012** at 10:00 AM.

SIGNATURES

	CHAIR
	SECRETARY