

BE EXCEPTIONALLEARNING
CORNER

Training Announcements

The Department of Behavioral Health and Developmental Disabilities (DBHDD), Office of Human Resources and Learning, are offering virtual and in-person trainings. Listed below are those currently scheduled. For more information regarding trainings, [click here](#).



If you have any questions, please contact DBHDDLearning@dbhdd.ga.gov.

IDD Statewide Provider Meetings

March 11th - 13th, 2025
9:00 am to 12:30 pm

**DON'T
MISS IT!**

The DBHDD Division of Developmental Disabilities will be hosting in-person Intellectual and Developmental Disabilities (IDD) Statewide Provider meetings.

[Click here to register!](#)

- March 11th - UGA Tifton Campus Conf Center - 15 R D C Rd, Tifton, GA 31794
- March 12th - Anderson Conference Center - 5171 Eisenhower Pkwy suite D, Macon, GA 31206
- March 13th - Douglasville Conference Center, Ballroom, 6700 Church Street, Douglasville, GA 30134

IMPORTANT NOTE: All IDD Providers are required per their Letter of Agreement (LOA) to have a representative in attendance at the IDD Statewide Provider Meetings.

1st Annual
Co-Responder Teams Professional Development Conference
February 27 - 28, 2025 | Peachtree City, GA
Presented by Georgia Department of Behavioral Health & Developmental Disabilities

Co-Responder Teams Professional Development Conference

The Georgia Department of Behavioral Health and Developmental Disabilities (DBHDD), Office of Adult Mental Health, invites you to attend their 1st Annual Co-Responder Teams Professional Development Conference.

Date/Location: Peachtree City, GA on February 27 & 28, 2025.

Target Audience: This conference is designed for active co-responder teams, which includes Law Enforcement/EMS/EMT and their Behavioral Health Partner(s). While priority was given to active teams during early registration, individuals not currently on a co-responder team are now encouraged to register and join us to learn and connect.

Important: Attendance for this conference is limited. All registrations are **pending approval** until confirmed.

REGISTER NOW!

For any registration questions, please contact DBHDDLearning@dbhdd.ga.gov.

Featured Article

CheckPT Is Now Live!

DBHDD's new fingerprinting and background system, CheckPT, is live! All Community Providers and Staffing Agencies who conduct DBHDD fingerprint-based background checks will now be required to use CheckPT to complete the process.



Providers should have their first CheckPT administrator register their agency in CheckPT using their individual business email account.

Important Note: Email addresses can only be used one time in CheckPT.

Instructions for creating the provider agency administrator user account are available at the link below in the *CheckPT Provider Initial Provider User Registration Guide*. Non-admin users should reach out to your local admin to gain site access.

Access the new application at <https://dbhddcheckpt.com>.

[CheckPT Initial Provider Registration Guide](#)

Background Check Determinations

reminder

Providers must take action when a determination is available in CheckPT. If you hire the applicant, you must make a hiring decision and add them to your Roster in CheckPT. If you decide not to hire an applicant, you must close their application in CheckPT.

You can follow the steps in the [Provider User Guide](#), Hiring Decisions section.

Training Materials

The CheckPT trainings held on January 15th and 16th were recorded. This recording is now available on the DBHDD website, [click here](#) to access them.



Please review and bookmark the user guides and recorded training which are available on [DBHDD University](#) and on the [DBHDD website](#).

IDEMIA

Billing for background checks is set up separately through Idemia. If your agency has not been set up for billing in Idemia and you would like to pay for applicants' background checks, please do the following:

1. Email DBHDD at dbhdd.provider@dbhdd.ga.gov with the following information:
 - Your agency name (as it appeared in Fieldprint/Gemalto),
 - Fieldprint GAC number, and
 - Names and Email Addresses of the employees you would like to have access to your Idemia account.

How to locate your Fieldprint GAC number

This is also known as the Requesting Agency ID in Fieldprint. You can find this number by logging into your agency Fieldprint account and clicking on MyTools.

Please note that DBHDD does not have access your agency's Fieldprint GAC.

2. When DBHDD receives the above information, it will be sent to GBI/Idemia so they can create your agency's Idemia account.
 - If you do not provide the correct GAC number, the GBI will try to verify your information. If they cannot, you may have to go through the process of setting up a new GAC number which will cause further delays.

Idemia Agency Management Portal (AMP) website for billing purposes only:
<https://agency.ga.state.identogo.com/login/>

Refunds through Fieldprint

Until 3/31/25, please direct all refund requests or other concerns to gacustomerservice@myfieldprint.com.

As of 4/1, please direct all refund requests or other concerns to customerservice@fieldprint.com.

Division of Developmental Disabilities

Georgia Uplift

**For Direct Support
Professionals (DSP)**

AVAILABLE NOW

Georgia Uplift is focused on a single outcome:

Improved life circumstances for all Georgia Direct Support Professionals.

This focus on providing free, no-strings-attached support for DSPs is intended to lead to improved job performance, job attendance, and job satisfaction, thereby reducing turnover and creating greater stability for organizations serving individuals with intellectual and developmental disabilities in Georgia.

[Click here for more information.](#)

Or visit the website at www.georgiauplift.org to learn more.

Office of Provider Relations

Question for your Provider Relations Team?

The Provider Issue Management System (PIMS) is your online source to have your questions answered in a consistent, reliable and timely way! In addition to providing a timely response, the information we gather from PIMS will assist DBHDD in trending common concerns, developing FAQs, and informing policy reviews. You can access the PIMS site directly by using the link below.

[Provider Issue Management System](#)

PIMS is also accessible through the [DBHDD website](#) by selecting the "**Submit a Question to Provider Relations**" tile on the DBHDD homepage.

Senior Provider Relations Managers

Sharon Pyles

Provider Relations Managers

Mary Williams
Elizabeth Barbour

For Provider Relations inquiries,
please contact us at
DBHDD.Provider@dbhdd.ga.gov.



BE WELL



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