

# SC & ISC Training: IDD Connects Session 6

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**BE D·B·H·D·D**

Georgia Department of Behavioral Health & Developmental Disabilities

Division of Developmental Disabilities  
June 30, 2021



# Today's Topic

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## **ISP Service Summary & Prior Authorization Connection**

- Adjusting and/or Removing Existing Service Lines

# ISP Service Summary & Prior Authorization Connection

## 6 Common Reasons for ISP Service Summary Lines Adjustments/Removal

- A recommendation from an evaluation
- Moving funding from one service to another service
- Mid-year provider changes
- An incorrect service approval
- A service no longer wanted by the participant/individual
- Moving from traditional service delivery to participant direction (PD) or vice versa

**Key Tip:** Services approved in the Service Summary should not be removed while processing a Version Change (ISP Amendment/Update).

# ISP Service Summary & Prior Authorization Connection

## Service Summary Lines: Approved and Unapproved

Approved

<input type="checkbox"/>	Service Description	Detailed Service Description
<input type="checkbox"/>	Community Access	Community Access - Group

Annotations: **DO NOT REMOVE** (points to checkbox), **LOCKED** (points to dropdown)

Unapproved

<input type="checkbox"/>	Service Description	Detailed Service Description
<input type="checkbox"/>	Community Access	Community Access - Group

Annotations: **REMOVABLE** (points to checkbox), **ADJUSTABLE** (points to dropdown)

Dropdown menu items:

- Community Access - Group
- Community Access - Group - Co-Employer
- Community Access - Group - Self-Directed
- Community Access - Individual
- Community Access - Individual - Co-Employer
- Community Access - Individual - Self-Directed

Buttons: Remove Service, Add New Service

# ISP Service Summary & Prior Authorization Connection

## “The Connection”

### Service Summary

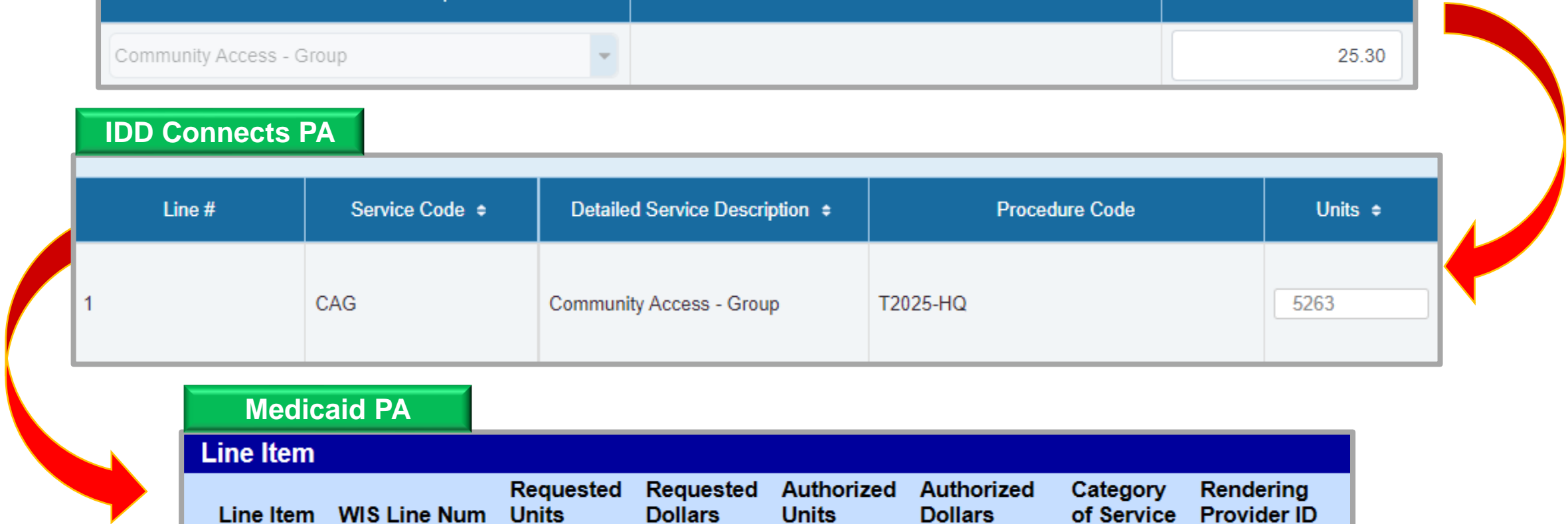
Detailed Service Description	Recommendation From/Date	Amount
Community Access - Group		25.30

### IDD Connects PA

Line #	Service Code	Detailed Service Description	Procedure Code	Units
1	CAG	Community Access - Group	T2025-HQ	5263

### Medicaid PA

Line Item							
Line Item	WIS Line Num	Requested Units	Requested Dollars	Authorized Units	Authorized Dollars	Category of Service	Rendering Provider ID
01		5263	\$0.00	5263	\$17,946.83	681	9A

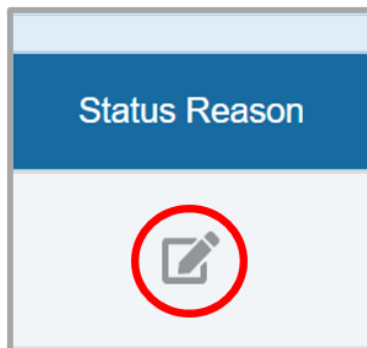


# “The Connection”: Common PA Errors

## Duplicate Line

**General Description:** A Medicaid system error notification that targets two or more service lines containing the *same procedure code/modifier*, *same provider Medicaid ID* and the *same or overlapping date(s) of service*.

Line #	Procedure Code	Start Date	End Date	Provider Medicaid ID
1	T2025-HQ	01/01/2021	12/31/2021	123456789AA
2	T2025-HQ	01/01/2021	12/31/2021	123456789AA



**Status Reason** ×

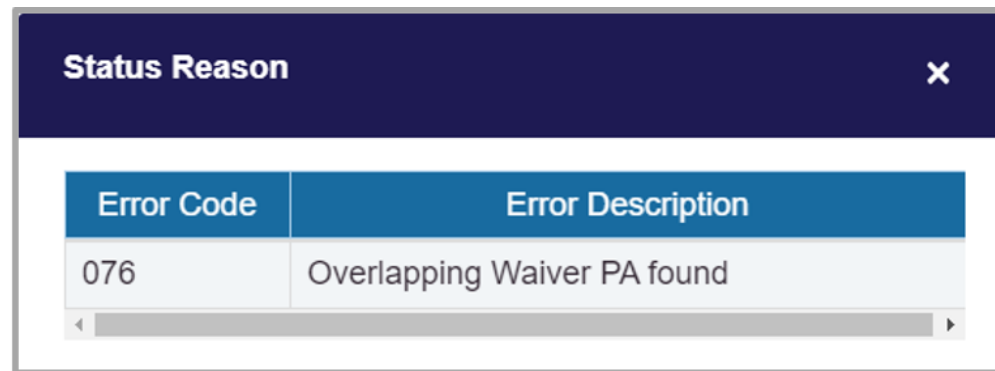
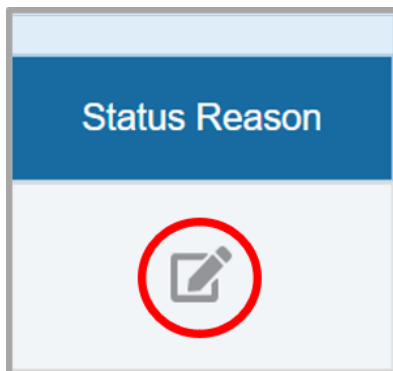
Error Code	Error Description
085	Duplicate details on PA. Can Not Update

# “The Connection”: Common PA Errors

## Overlapping PA

**General Description:** A Medicaid system driven error notification that targets an incoming PA for a member with **existing waiver PA** currently in the system with the **same or overlapping date(s) of service**.

IDD PA Number	PA Status	Funding Source	Effective Date	Expiration Date
<a href="#">11111</a>	Rejected	COMP	05/01/2021	12/31/2021
<a href="#">22222</a>	Approved	NOW	01/01/2021	12/31/2021



# “The Connection”: Common PA Errors

## Overlapping PA Continued

**General Description:** A Medicaid system driven error notification that targets an incoming PA for a member with **existing waiver PA** currently in the system with the **same or overlapping date(s) of service**.

IDD PA Number	PA Status	Funding Source	Effective Date	Expiration Date
<a href="#">11111</a>	Rejected	COMP	05/01/2021	12/31/2021
<a href="#">22222</a>	Approved	NOW	01/01/2021	04/30/2021

Medicaid PA Service Line			
Line Status	Funding Source	Effective Date	Expiration Date
Removed from IDD Connects	NOW	01/01/2021	12/31/2021



# Recommendations from Evaluations

Recommendations from evaluations can often result in a version change or appear in the Service Summary while a version change is being completed for reasons outside of a clinical recommendation. The recommendations can also target an approved services that is currently in the Service Summary. The original, approved service(s) should not be removed in case of a service duplication. The original, approved service can be adjustment, 'Amount', 'Frequency' and/or 'Duration of Service' to capture the elements of the recommendation.

Detailed Service Description		Recommendation From/Date	Amount
Community Access - Group	<b>APPROVED</b>		5.00
Community Access - Group	<b>DUPLICATE</b>	EVAL - Behavioral - 05/18/2021	20.00

Navigation: 1 / 10



# Recommendations from Evaluations Continued

**Step 1:** Identify the duplicate service line.

Detailed Service Description		Recommendation From/Date	Amount
Community Access - Group	<b>APPROVED</b>		5.00
Community Access - Group	<b>DUPLICATE</b>	EVAL - Behavioral - 05/18/2021	20.00

Navigation: 1 / 10



**Step 2:** Review and compare the 'Amount' for both lines.

Detailed Service Description		Recommendation From/Date	Amount
Community Access - Group	<b>APPROVED</b>		 5.00
Community Access - Group	<b>DUPLICATE</b>	EVAL - Behavioral - 05/18/2021	 20.00

Navigation: 1 / 10

# Recommendations from Evaluations Continued

**Step 3:** Increase the amount on the approved line.

Detailed Service Description	Recommendation From/Date	Amount
Community Access - Group <b>APPROVED</b>		 20.00
Community Access - Group <b>DUPLICATE</b>	EVAL - Behavioral - 05/18/2021	 20.00

Navigation: 1 | 10

**Step 4:** Remove the duplicate line.

Detailed Service Description	Recommendation From/Date	Amount
Community Access - Group		20.00

Navigation: 1 | 10

# Moving Funding from One Service to Another Service

Adjust units accordingly without removing and re-adding service lines. In the example below, \$2,000 was moved from Community Access – Group – Self Directed and added to Community Access – Individual – Self Directed.

**Before**

Detailed Service Description	Recommendation From/Date	Amount
Community Access - Group - Self-Directed		2752.00
Community Access - Individual - Self-Directed		11737.00

**After**

Detailed Service Description	Recommendation From/Date	Amount
Community Access - Group - Self-Directed		752.00
Community Access - Individual - Self-Directed		13737.00

# Mid-Year Provider Changes

No change is needed to the Service Summary. The provider change will be reflected on the prior authorization.

Detailed Service Description	Recommendation From/Date	Amount
Community Access - Group		25.30

## Prior Authorization

Line #	Procedure Code	Start Date	End Date	Provider	Provider Medicaid ID
1	T2025-HQ	01/01/2021	6/30/2021	PROVIDER A	123456789AA
2	T2025-HQ	07/01/2021	12/31/2021	PROVIDER B	987654321BB

# Incorrect Service Approval

In the example below, 'Community Access Group' or 'CAG' was approved in the original ISP. The intended service was 'Community Access – Group – Self-Directed' or 'CAG-SD'. The original, approved service, 'CAG' should remain in the service summary. The service, 'CAG-SD' will be added.


<input type="checkbox"/>	Service Description	Detailed Service Description
<input checked="" type="checkbox"/>	Community Access	Community Access - Group
<input type="checkbox"/>	Community Access	Community Access - Group - Self-Directed

**DO NOT REMOVE**

# A Service No Longer Wanted by the Participant/Individual

In the example below, 'Community Access Group' or 'CAG' was approved in the original ISP. The participant/individual no longer has desire to have 'CAG' and now wishes to receive 'Community Access – Individual'. The original, approved service, 'CAG' should remain in the service summary. The service, 'Community Access – Individual' will be added.

<input type="checkbox"/>	Service Description	Detailed Service Description
<input checked="" type="checkbox"/>	Community Access	Community Access - Group
<input type="checkbox"/>	Community Access	Community Access - Individual



**DO NOT REMOVE**

# Moving from Traditional Service Delivery to Participant Direction

In the example below, 'Community Access Group' or 'CAG' was approved in the original ISP. The individual no longer desires to receive 'CAG' with a traditional provider and has expressed interest in self-directing this service. The original, approved service, 'CAG' should remain in the service summary. The service, 'Community Access – Group – Self-Directed' or 'CAG-SD' will be added.

<input type="checkbox"/>	Service Description	Detailed Service Description
<input type="checkbox"/>	Community Access	Community Access - Group
<input type="checkbox"/>	Community Access	Community Access - Group - Self-Directed

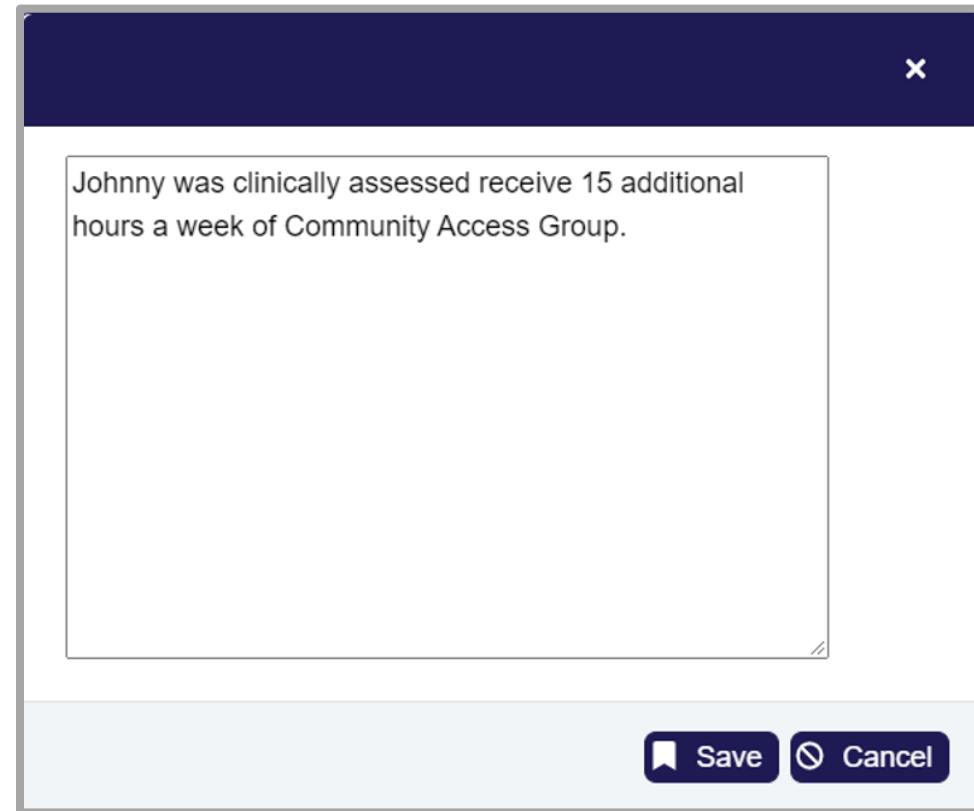
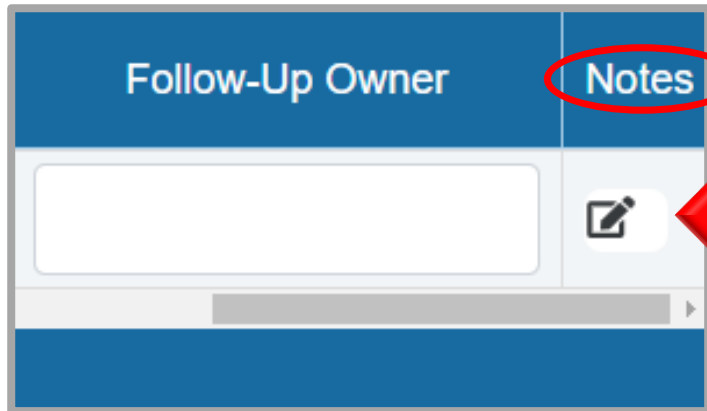


**DO NOT REMOVE**



# Service Summary: Service Line Notes (Optional)

Adding notes to each service line in the Service Summary to address adjustments and/or track changes is recommended but not mandatory.



# IDD Connects Live Demonstration



Georgia Department of Behavioral Health and Developmental Disabilities

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# Questions

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