



**Division of Developmental Disabilities**

*Two Peachtree Street, NW • Suite 22.406 • Atlanta, Georgia, 30303-3142 • 404-463-8037*

## **Training Announcement**

### **Health Risk Screening Tool (HRST): Protocol Review for DD Providers & Their Nurses** *Informational session provided via Conference Call & Internet*

**To:** DBHDD Community DD Providers  
Planning List Administrators  
Support Coordination Agencies  
DBHDD Regional Coordinators

**From:** Beverly D. Rollins, M.P.A, Executive Director, Division of Developmental Disabilities

**CC:** DBHDD Management Team

**Date:** May 25, 2011

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**The purpose of this announcement is to describe the training designed to provide an understanding of what is expected of the nurses when they are reviewing the Health Risk Screening Tools.**

**Background:** The Health Risk Screening Tool (HRST) was first developed as a physical status review for individuals moving from a large facility in Oklahoma to the community as a result of a Federal Class Action court case known as Homeward Bound. Many of the individuals affected by this move were experiencing significant medical complications to a degree that the Federal Judge in the case sought a method to quantify their medical status and any change in their condition as they were being moved from institutional to community care. The HRST was developed to identify those individuals with increased health risk as well as to provide early identification of persons with deteriorating health.

A functional outcome of the HRST is to provide the support team with guidance in identifying a person's health risks that may need further assessment and evaluation. It will also guide the team in determining the need for professional services. Use of the HRST is also, in part, Georgia's assurance under the new DD waiver to the Center for Medicaid Services (CMS) that Georgia has a process to evaluate and manage health risk for people with developmental disabilities that provides timely, accurate, comprehensive, meaningful and easily retrievable information. Staff training is being provided to address health risks and to provide a foundation for health care management. The intent of the HRST protocol review is to train all DD providers and their nurses on the proper protocols when reviewing the health risk screening tools.

**Description:** The learning objectives for this two-hour informational session are for the Managers of DD Services and Nurses working for those providers to learn what is expected of the nurses when they review the HRST. This includes the time frames, what actions nurses are to take if the information is not accurate, and how to log on and make changes.

**Audience:** The two hour information session is for the Managers of DD Community Provider Organizations and their Nurses.

**Presenters:** **Erin Mathews, BS, DC** is a chiropractic physician and she has ten years of experience with the Health Risk Screening Tool, including participation in the paper and electronic version of the tool, assessment of individuals with the instrument, and development and delivery of training of raters to clinicians in Georgia, Wisconsin, Illinois and the District of Columbia. She has performed clinical editing of the training materials and other clinical training development in the area of developmental disabilities.

**Dates/Locations:**

Date	Time
Step by step login instructions will be provided when you are approved to attend the informational session.	
Tuesday, June 21, 2011 <i>Register by June 14</i>	10:00am – 12:00pm or 2:00pm – 4:00pm
Wednesday, June 22, 2011 <i>Register by June 15</i>	10:00am – 12:00pm
Thursday, June 23, 2011 <i>Register by June 16</i>	10:00am – 12:00pm or 2:00pm – 4:00pm

**NOTE: NO LOCATIONS ARE LISTED BECAUSE THE DIVISION IS UTILIZING NEW TECHNOLOGY TO BRING THIS TRAINING TO PROVIDERS WITHOUT TRAVEL OR EXPENSE.**

**Step by step login instructions will be provided when you are approved to attend the informational session.**

This informational session will use the **AT&T Connect online conferencing system**. AT&T Connect allows participants to log on to a website from their computer, view the facilitator's information online while listening to the facilitator through the use of a simultaneous telephone conference call.

The training will begin promptly at the times listed above. You will have access to the online conferencing system 15 minutes before the start time of each session. Please be sure that you login to the AT&T Connect online conferencing system before the start time to ensure that you have connectivity and that you've downloaded the AT&T Connect software.

**Please Note: Important additional information:** In order to view and hear the session, you will need to have access to the internet and also a phone line to listen to the conference call. Organizations are asked to limit the number of AT&T Connect participants to one per office location as the Division must pay for each computer that is accessing the AT&T Connect website during the call. You may have multiple participants at one location by using an LCD projector to view the website and a conference phone to listen to the trainer.

**Registration:** **REGISTER ONLINE:** <http://www.cviog.uga.edu/dbhdd/>

**Step by step login instructions will be provided when you are approved to attend the informational session.**

- This announcement as well as instructions for registering multiple participants from the same organization are posted on the **Department of Behavioral Health and Developmental Disabilities (DBHDD) Training website** at <http://dbhdd.georgia.gov> (select training from the menu on the left)
- Please note **registration deadline(s)** contained in this announcement. No registrations will be accepted after the deadline(s).
- Early registration is encouraged and **you must provide an email address** so that we can communicate with you (or your supervisor if you do not have email.)
- When submitting registration online, an email will automatically be sent to the email address you provided; this email confirms receipt of your registration. This email is not an approval to attend the training.
- There are often more registrants than we are able to accommodate and the DBHDD reserves the right to utilize various factors in selecting participants.
- Notification that you have been approved to attend will typically be sent two weeks prior to the date of the session for which you registered. This notification will be sent via email from the DBHDD Training staff. Exceptions to this timeframe may occasionally occur, depending on when the training was announced.
- At times, email from us may be automatically sent to your spam/junk email folder. If you have not received a notice 10 days prior to the event, please be sure to check your spam/junk email folder for the email correspondence prior to inquiring about your status. You may wish to adjust your email settings to allow email from [RegistrationMHDDAD@dhr.state.ga.us](mailto:RegistrationMHDDAD@dhr.state.ga.us) to be received by your in-box.
- If you have not received an email indicating whether you are approved or not approved to attend the training by 10 days prior to the event, please email [RegistrationMHDDAD@dhr.state.ga.us](mailto:RegistrationMHDDAD@dhr.state.ga.us) to inquire about your status. In that email, please be sure to tell us what event and session you registered to attend.

**CEUs:** No CEUs or Certificates of Attendance will be given for this informational session.

**Contact:** For questions about registration, please contact Chiyana Reaves at [RegistrationMHDDAD@dhr.state.ga.us](mailto:RegistrationMHDDAD@dhr.state.ga.us)