

Georgia Planning Advisory Council
Work Plan Meeting Agenda
Feb. 15, 2013
9:00 AM – 3:00 PM
(125 Clairmont Ave., Suite 300, Decatur, GA 30030)

Vision: “Every individual will achieve independence, freedom and happiness in life.”

Goal: “Develop the best DD delivery system in the nation.”

Purpose of the meeting: To develop solid working relationships and set a preliminary plan for moving the council’s work forward.

Welcome and Introductions (30 minutes)

- Review of our purpose today and our process
- Council Members: Ex Officio Members
- Who are we? Introductions
 - Opening Round: What is one thing you are most proud of in your work?
 - How do you define the “best DD system in the nation”? (from our goal above)

Business: (15 minutes)

- Nominating Committee: Process
- Slate of officers suggested

Roles of the Advisory Council Members: (1.5 hours)

What is expected of the council re: tasks and formal activities?

- Review of Bylaws : Article II Authority and Purpose
- What are the roles and specific authority of Division Staff?
- Question/Answer session between Division Staff and Advisory Council

What is expected of individual council members: tasks and participation?

- What is our core responsibility as Advisory Council members?
- What areas of responsibility will require judgment or creativity?
- What is outside the scope of our role as Advisory Council members?
- How will we hold each other accountable to this?
- Question /Answer session

Committee Structure (1 hour)

What committee structure makes sense for our first steps forward?

- What other work groups and committees exist internally in the DD Division and external to the Division?
- What are the key elements of the DD System at large?
- Review of priorities identified by Council Members
- Additional Priorities of the Division
- How will we best align our committee structure to fit the needs the system and the division?

Summary of today and planning for the future: (30 minutes)

What did we accomplish today?

- Review of Board of Officers voting results
- Review of Committee/Sub-committee structure
- Review of roles and responsibilities of each council member

Wrap up and follow up plans (30 minutes)

- Next steps/decisions made/actions needed
- **Next Meeting Date:**
- **Final Closing Round: one thing we each appreciate about the day?**